



VETERINARY EXAMINING BOARD

**2811 Agriculture Drive, Madison, Wisconsin
Conference Room 411
Contact: Melissa Mace 608-224-4883
September 10, 2019**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

I. 11:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Introductions

A. New Member: Lyn Schuh

III. Approval of the Agenda

IV. Approval of Board Meeting Minutes

- A. April 24, 2019
- B. July 24, 2019

V. Public Comments

Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.

VI. American Association of Veterinary State Boards (AAVSB) Matters

- A. Annual Meeting and Voting
 - 1. Proposed AAVSB Bylaws Amendment 2019
 - 2. Proposed Resolution 2019-1
 - 3. Nominating Committee Report and Information on Nominees

VII. Administrative Items

- A. Appointments of Liaisons, Alternates, and Delegates (Where Dr. Johnson Served)
 - 1. Continuing Education
 - 2. Screening Panel
 - 3. Credentialing Committee

VIII. Future Meeting Dates and Times

- A. October 23, 2019 (9:00AM)

IX. CONVENE TO CLOSED SESSION

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

X. Deliberation on Licenses and Certificates

- A. 19 TECH 001 LB
- B. DS

XI. Deliberation on Proposed Stipulations, Final Decisions and Orders

- A. 18 TECH 008 KC
- B. 17 VET 026 & 18 VET 015 JK
- C. 18 VET 032 LY
- D. 19 VET 012 RE
- E. 19 VET 020 PJ
- F. 19 VET 031 CW

XII. Review of Veterinary Examining Board Pending Cases Status Report

XIII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

XIV. Open Session Items Noticed Above not Completed in the Initial Open Session

XV. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

XVI. Ratification of Licenses and Certificates

XVII. ADJOURNMENT



VETERINARY EXAMINING BOARD

MEETING MINUTES

Wednesday, April 24, 2019

PRESENT: Bruce Berth; Diane Dommer Martin, D.V.M.; Robert Forbes, D.V.M., Philip Johnson, D.V.M.; Kevin Kreier, D.V.M.; Lisa Weisensel Nesson, D.V.M.

STAFF: Department of Agriculture, Trade, and Consumer Protection (DATCP) Division of Animal Health: Melissa Mace, Executive Director; Office of the Secretary: Liz Kennebeck and Cheryl Daniels, DATCP Attorneys; Robert Van Lanen, Regulatory Specialist Senior; Sally Ballweg, License/Permit Program Associate; Kelly Markor, Executive Staff Assistant; Angela Fisher, Program Policy Analyst; Introductions and Discussion.

Robert Forbes, Chair, called the meeting to order at 9:00 a.m. A quorum of six (6) members was confirmed.

I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Introductions

- A. DATCP Secretary Bradley Pfaff – not available
- B. DATCP Deputy Secretary Randy Romanski – moved below
- C. DATCP Assistant Deputy Secretary Angela James – not available

III. Approval of the Agenda

MOTION: Philip Johnson moved, seconded by Kevin Kreier, to approve the agenda. Motion carried unanimously.

IV. iPad Updates

Deputy Secretary Randy Romanski

Randy Romanski introduced himself and expressed appreciation for the work the Board does. The board members introduced themselves. The office of the secretary is working on Board appointments. Dr. Johnson described transition from DSPS to DATCP and overview of Board activities.

V. OnBoard Software Training – moved below

VI. Approval of Board Meeting Minutes

- A. VEB: March 1, 2019

MOTION: Diane Dommer Martin moved, seconded by Lisa Weisensel Nesson, to approve the minutes from the March 1, 2019, meeting. Motion carried unanimously.

- B. Credentialing: February 8, 2019

MOTION: Lisa Weisensel Nesson moved, seconded by Kevin Kreier, to approve the minutes from the February 1, 2019, meeting. Motion carried unanimously.

OnBoard Software Training

Teleconference training provided by Jenni Washington of Passageways.

VII. Public Comments

Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.

- A. Dr. Moore, Postville Veterinary Clinic, bull semen collection – no appearance or call in

VIII. American Association of Veterinary State Boards (AAVSB) Matters

A. AAVSB Presentation

Jim Penrod and Erin Griffiths of AAVSB gave a presentation about the VAULT (Veterinary Application for Uniform Licensure Transfer) program, including a video presentation.

Cheryl Daniels explained that rule currently requires verification to come directly from the school, or state, and would need to adjust language in VE 1-10 to allow to fully use the VAULT service.

There is no cost to the Board for VAULT. The costs to the user are: Cost to transfer exam score \$50; Basic transfer \$90 for veterinarians and \$80 Vet for CVTs; Premium \$175 (calling other states/school to get verification).

Sally Ballweg explained that currently the applicant does the legwork for application, and that it is sent to her piece by piece by the schools and other states

Liz Kennebeck answered question to explain that disciplinary actions are public records, so there would not have a legal issue with sharing in VAULT.

B. AAVSB Member Questions

Reminder that questions and state responses are posted in OnBoard.

C. Summary of Board Basics and Beyond

Summary discussion of training and key take home points, including: the practice act model, VAULT and information sharing, potential for meetings with other boards to discuss topics in common, formatting applications to make clear what information is required by rule/statute, informational materials to explain importance of licensure to the public, volunteer opportunities, and the annual meeting. Discussion of the role of members, that all members are “public” members, the difference between regulator and practitioner.

Put annual meeting on July agenda to discuss and poll for delegates. Kreier, Dommer, and Forbes are interested in attending. It would be beneficial for the Executive Director to attend. There is a potential for Cheryl Daniels from legal to attend. AAVSB will fund 2 attendees and the board can fund additional if choose.

IX. Administrative Items

A. NC Dental – Overview

Cheryl Daniels discussed NC Dental case: persons outside of the dental profession submitted complaints to the FTC regarding cease and desist letters that were sent by the dental board. The court ruled that boards are immune from anti-trust laws if in making a decision the board is acting from state policy and not self-interest as practitioners.

B. Guidance Documents / Act 369

Cheryl Daniels gave an overview of Act 369, requirements for guidance documents, and current court cases. Guidance documents help explain how a rule is applied in practice. The Board’s position statements would be considered guidance documents. Guidance documents do not have the force of law. Under Act 369, guidance documents would need to be published for public review prior to going into effect.

1. Standard Formatting

Standard fields to include: A title and unique identifier, references to statute and administrative code, date of draft or Board approval, a description of the topic or questions being addressed, a description of relevant statutes and code, and the Board’s position including references to applicable statute/code

2. Bull Semen Collection for discussion

Discussion to clarify steps:

Steps 1 (insert the probe) and 2 (ejaculate the bull) are acts of nonsurgical specimen collection.

Under 7.02 (3) (b), Wis. Admin. Code, a veterinarian may delegate nonsurgical specimen collection to a

certified veterinary technician under the direct supervision of the veterinarian. Under 7.02 (5) (a), Wis.

Admin. Code, a veterinarian may delegate nonsurgical specimen collection to an unlicensed assistant under the direct supervision of the veterinarian.

Step 4 (evaluate the semen for concentration, motility and morphology) is in the scope of observations and findings related to animal diseases and conditions to be utilized by a veterinarian in establishing a diagnosis or prognosis. Under 7.02 (3) (b), Wis. Admin. Code, observations and findings

related to animal diseases and conditions to be utilized by a veterinarian in establishing a diagnosis or prognosis may be delegated by a veterinarian to a certified veterinary technician under the direct supervision of the veterinarian. Under 7.02 (6) (b), Wis. Admin. Code, observations and findings related to animal diseases and conditions to be utilized by a veterinarian in establishing a diagnosis or prognosis may be delegated by a veterinarian to an unlicensed assistant under the direct supervision of the veterinarian when the veterinarian is personally present on the premises where the services are provided.

Steps 3 (collect the semen sample) and 5 (measure scrotal circumference) may be delegated by the veterinarian to a certified veterinary technician or an unlicensed assistant. Step 3 is nonsurgical specimen collection.

The process of bull semen collection is in the scope of the practice of veterinary medicine. As such, all steps of the process must either be performed by a veterinarian or delegated by the veterinarian. A layperson could potentially measure scrotal circumference if the act is not a part of the process of bull semen collection and not a part of any other process that is the practice of veterinary medicine. A livestock owner could not ejaculate a bull, because that is in the scope of the practice of veterinary medicine.

Under VE 1.01 (5), Wis. Admin. Code, "direct supervision" means immediate availability to continually coordinate, direct and inspect personally the practice of another.

3. Cannabis Products

There is a lot of confusion in the public about what is legal and what a veterinarian may do or say. Angela Fisher is working with staff in DATCP Ag Resource Management to develop general communications and informational materials. Angela will draft a document with definitions, law, FDA regulations, and questions for the Board to discuss at the July meeting.

C. Liaison Roles

Discussion of liaison roles and types of involvement/contacts. The first point of contact for the subject should be the liaison and if the liaison feels it warrants full board discussion then it would go to the next board meeting. For administrative code changes, use a working group/ advisory committee to develop the reorg of VE1-10 for informal review rather than meetings (could include WVMA). Keep liaisons informed of topic areas.

D. Training of New Board Members

AAVSB board basics and beyond training next April

Division staff will be reviewing and updating the training materials board book in anticipation of new members and in advance of the July meeting.

New members will have a day of training at the DATCP Prairie Oaks State Office building.

Board input: ethics and open records rules training are important, how the procedures work is important, Board Basics would be helpful, training the day before, get computer and materials further in advance of training and meeting, run through an example previous agenda, explanation of committees

X. Licensing/Exam Inquiries

There are no licensing/exam inquiries.

XI. Status of Statute and/or Administrative Code Matters

A. VE 7 - Complementary, Alternative and Integrative Therapies
Final Draft with Governor

B. VE 1 - Relating to the Definition of Veterinary Medical Surgery
Referred to Legislature, Review Period Extended
There is currently no meeting scheduled.

C. VE 1-10 - Reorganization

Active Statement of Scope, Rule Draft Timeline

Division staff plan to have a draft ready for the July meeting, and will work with the rules liaison (Dommer) in the meantime.

D. VE 11 - Update on the Request for Proposals (RFP)

The RFP was posted the morning of April 24th, 2019. There will be two rounds of questions to interested parties (first round due to DOA by April 30th, second May 15th), beginning of review of proposals will begin in June.

E. Wis. Stat. Ch. 89 Legislation: Initial License Fees

A bill was introduced in the House (AB 130) and Senate (SB 140), and referred to committees in each, that would eliminate all initial license fees for veterinarians and CVTs.

XII. Future Meeting Dates and Times

- A. VEB: July 24, 2019 (9:00AM)

Thank you to Dr. Johnson for service on the Board as today may be last board meeting.

XIII. CONVENE TO CLOSED SESSION

MOTION: Diane Dommer Martin moved, seconded by Kevin Kreier, to convene to closed session to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Robert Forbes read the language of the motion. The vote of each member by was ascertained by voice vote. Roll Call Vote: Robert Forbes – yes; Kevin Kreier – yes; Diane Dommer Martin – yes; Philip Johnson – yes; Bruce Berth – yes; Lisa Weisensel Nesson – yes; Motion carried unanimously.

XIV. Deliberation on Licenses and Certificates

- A. MM
- B. KC
- C. AF
- D. CP
- E. 12 VET 031 KZ

XV. Deliberation on Proposed Stipulations, Final Decisions and Orders

XVI. Review of Veterinary Examining Board Pending Cases Status Report

XVII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Philip Johnson moved, seconded by Bruce Berth, to reconvene to open session. Motion carried unanimously. The Board reconvened at 12:21 pm.

XVIII. Open Session Items Noticed Above not Completed in the Initial Open Session

XIX. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

MOTION: Diane Dommer Martin moved, seconded by Kevin Kreier, to decline license request for MM and KC to take the VTNE through WI. Motion carried unanimously.

MOTION: Philip Johnson moved, seconded by Kevin Kreier, to approve the application for AF. Motion carried unanimously. Forbes recused himself.

MOTION: Lisa Weisensel Nesson moved, seconded by Diane Dommer Martin, to approve the license for CP. Motion carried unanimously.

MOTION: Diane Dommer Martin moved, seconded by Kevin Kreier, to write a letter in regards to 12 VET 037 KZ to deny the appeal for reinstatement. Motion carried unanimously. Johnson recused himself.

XX. Ratification of Licenses and Certificates

MOTION: Philip Johnson moved, seconded by Bruce Berth, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

The Department's Chief Legal Counsel will be reaching out to Governor's Chief Legal Counsel to verify terms for Board member re-appointments.

XXI. ADJOURNMENT

MOTION: Philip Johnson moved, seconded by Kevin Kreier, to adjourn. Motion carried unanimously.

The meeting adjourned at 12:30 pm.

DRAFT



VETERINARY EXAMINING BOARD

MEETING MINUTES

Wednesday, July 24, 2019

PRESENT: Diane Dommer Martin, D.V.M.; Robert Forbes, D.V.M.; Kevin Kreier, D.V.M.; Hunter Lang, D.V.M.

STAFF: Department of Agriculture, Trade, and Consumer Protection (DATCP) Division of Animal Health: Melissa Mace, VEB Executive Director; Office of the Secretary: Cheryl Daniels, DATCP Attorney; Robert Van Lanen, Regulatory Specialist Senior; Angela Fisher, Program Policy Analyst; Karen Torvell, Program Assistant Supervisor; Introductions and Discussion.

Robert Forbes, Chair, called the meeting to order at 9:00am. The attendance of four members was confirmed. There was not a quorum to conduct complete business. DATCP staff presented informational items.

I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Introductions

A. New Member: Dr. Hunter Lang

III. ~~Approval of the Agenda~~ (There was not a quorum to discuss section III.)

IV. ~~Approval of Board Meeting Minutes~~ (There was not a quorum to discuss section IV.)

A. ~~April 24, 2019~~

V. Public Comments

Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.

Laura Norman spoke about a complaint she filed against UW Veterinary hospital. She also submitted written testimony.

VI. American Association of Veterinary State Boards (AAVSB) Matters

A. Annual Meeting and Attendees

September 26th-28th, 2019 – St. Louis, Missouri

Melissa Mace will ask Nesson, Berth, and Schuh if they would like to attend.

VII. Administrative Items (There was not a quorum to discuss section VII. A through C)

A. ~~Appointments of Liaisons, Alternates, and Delegates (Where Dr. Johnson Served)~~

~~1. Continuing Education~~

~~2. Screening Panel~~

~~3. Credentialing Committee~~

B. Guidance Documents

1. ~~Bull Semen Collection~~
Final draft for Board approval
2. ~~Cannabis Products~~
Discussion of first draft:

C. Dispensing of Drugs without a VCPR

D. Updated Board Member Packet

Materials shared with new board members at orientation are also available in OnBoard.

E. WVMA Newsletter – VEB Article

Melissa Mace will work with Robert Forbes to discuss a topic to submit for the WVMA newsletter. Can be discussed further at the October meeting as well.

F. Complaint Update 2019

Summary of increase in the number of complaints received in 2019 compared to 2018.

G. Staffing Update

In recruitment for licensing position vacancy.

Requesting a new project position for regulatory specialist.

Looking at hiring an LTE for about six months to help with the information transitioned from DSPS.

VIII. Licensing/Exam Inquiries (There was not a quorum to discuss section VIII.)

There are no licensing/exam inquiries.

IX. Administrative Code Updates

- A. VE 7 - Complementary, Alternative and Integrative Therapies
Final draft is with the Governor

- B. VE 1 - Relating to the Definition of Veterinary Medical Surgery
Final rule adopted and effective July 1st, 2019

- C. VE 11 - Update on the Request for Proposals (RFP)
No updates since last meeting: RFP was posted on April 24th, 2019
Anticipate activity in early August

- D. VE 1-11 – Reorganization

Discussion regarding proposal to amend statement of scope to include technical changes and to align rules more closely to statute.

The amended statement of scope will be submitted to the Governor for approval, and then would go to the VEB for approval.

X. Legislative Update

A. Wis. Stat. Ch. 89 Legislation: Initial License Fees

No updates since last meeting: AB 130 and SB 140 were referred to committees in March, 2019

XI. ~~Future Meeting Dates and Times~~ (There was not a quorum to discuss section XI.)

A. ~~October 23, 2019 (9:00AM)~~

XII. ~~CONVENE TO CLOSED SESSION~~ (There was not a quorum to convene to closed session)

~~CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).~~

XIII. ~~Deliberation on Licenses and Certificates~~ (There was not a quorum to convene to closed session)

A. 19 TECH 001 LB

XIV. ~~Deliberation on Proposed Stipulations, Final Decisions and Orders~~ (There was not a quorum to convene to closed session)

A. 18 TECH 008 KC

B. 17 VET 026 & 18 VET 015 JK

C. 18 VET 032 LY

D. 19 VET 012 RE

E. 19 VET 020 PJ

F. 19 VET 031 CW

XV. ~~Review of Veterinary Examining Board Pending Cases Status Report~~ (There was not a quorum to convene to closed session)

XVI. ~~RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION~~ (There was not a quorum to convene to closed session)

XVII. ~~Open Session Items Noticed Above not Completed in the Initial Open Session~~ (There was not a quorum to discuss section XVII.)

XVIII. ~~Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate~~ (There was not a quorum to discuss section XVIII.)

XIX. ~~Ratification of Licenses and Certificates~~ (There was not a quorum to discuss section XIX.)

XX. ADJOURNMENT

The meeting adjourned at 9:36 am.

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: M. Mace		2) Date When Request Submitted: 8/16/19	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date.	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: Sept 10, 2019	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
A brief discussion on the WIVEB's position on items that delegates will be voting on at AAVSB.			
11) Authorization			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



MEMORANDUM

To: Board Administrators of the AAVSB Member Boards for Distribution
From: AAVSB Bylaws and Resolution Committee
Date: May 29, 2019
Subject: Proposed Bylaws Amendments

The following includes the recommendation from the AAVSB Bylaws and Resolution Committee on the one proposed Bylaws amendment for 2019. The proposed changes are indicated in red on the enclosed Bylaws. The page number refers to the full Bylaws document. Delegates will vote on the proposed amendment in September at the 2019 AAVSB Annual Meeting & Conference being held in St. Louis, Missouri.

Proposed Amendment #1 (changes in red on the attached bylaws)	
<i>Location in Bylaws:</i>	ARTICLE X. COMMITTEES Section 6. Conference Committee, page 13
<i>Proposed By:</i>	AAVSB Conference Committee
<i>Proposed Group's Thoughts:</i>	The changes more accurately reflect the role of the committee.
<i>Recommendation(s):</i>	<i>The Bylaws and Resolution Committee supports the proposed amendment.</i> <i>The AAVSB Board of Directors supports the proposed amendment.</i>

AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS

BYLAWS

ARTICLE I. NAME.

Section 1. Name.

The name of this organization is the American Association of Veterinary State Boards.

Section 2. Location.

The principle offices of the Association shall be located in such place or places as determined from time to time by the Board of Directors.

ARTICLE II. PURPOSE.

The objective of this Association is to aid regulatory boards of veterinary medicine in the protection of the public health and welfare by:

- a. Acting as a clearinghouse for research, collection and dissemination of information and ideas among Member Boards concerning legal regulation of the veterinary profession.
- b. Encouraging and aiding collaborative efforts among Member Boards to simplify and standardize licensing and certification processes for veterinarians and veterinary technicians.
- c. Representing the opinions of the Association in those matters related to the provision of veterinary services by interacting with other veterinary organizations; legislative, judicial, regulatory or executive governmental bodies; and with other groups or associations whose areas of interest may coincide with those of the Association.
- d. Providing assistance to Member Boards in fulfilling statutory, public, and ethical obligations in legal regulation and enforcement.
- e. Communicating with and advising the International Council for Veterinary Assessment on examination matters of relevance to Member Boards.
- f. Overseeing collection and dissemination of information regarding disciplinary actions taken by Member Boards.
- g. Identifying and promoting desirable and reasonable uniformity in practice standards and expected outcomes of veterinary education.
- h. Providing veterinary medical educational programs with statistical information about examinees' performances on the licensing and certification examinations, when requested, within the legal limitations regarding confidentiality of examinees.
- i. Credentialing and overseeing the qualifying process by which foreign-trained veterinarians become eligible for licensure, including consultation with parties of interest.

- j. Providing Member Boards with programs that assist them in meeting their responsibilities on licensure, registration, regulation, and enforcement regarding the practice of veterinary medicine and veterinary technology.

ARTICLE III. DEFINITIONS.

Section 1. Association.

"Association" shall mean the American Association of Veterinary State Boards (AAVSB).

Section 2. Board.

"Board" shall mean the governmental agency empowered to credential and regulate the practice of veterinary medicine in any of the States and Commonwealths of the United States, its territories, the District of Columbia, and insular possessions of the United States, individual provinces of Canada, and additional comparable entities.

Section 3. Board of Directors.

"Board of Directors" shall mean the Board of Directors of the American Association of Veterinary State Boards. For clarity, the Board of Directors is referred to as the "AAVSB Board of Directors" or the "Board of Directors."

Section 4. Member Board.

"Member Board" shall mean any Board as defined above which is duly accepted into the Association pursuant to these Bylaws. Member Boards shall pay annual Member Board dues as determined by the Board of Directors and approved by the Delegate Assembly.

Section 5. Associate Member.

"Associate Member" shall mean any individual who has previously served on a Member Board and who applies for and receives recognition from the Board of Directors. Associate Members shall pay annual Associate Member dues as determined by the Board of Directors.

Section 6. Affiliate Member.

"Affiliate Member" shall mean the current Executive Director/Executive Officer/Administrator or other individual who holds a similar title or position with a Member Board. Each Member Board shall have only one Affiliate Member for the purposes of eligibility to serve on the AAVSB Board of Directors. Upon loss of position or title as Executive Director/Executive Officer/Administrator, the Affiliate Member status shall immediately cease.

Section 7. Delegate.

"Delegate" shall mean a current member or Affiliate Member of a Member Board designated by the Member Board as its Delegate to the AAVSB Delegate Assembly.

Section 8. Alternate Delegate.

"Alternate Delegate" shall mean a current member or Affiliate Member of a Member Board designated by the Member Board as its Alternate Delegate to the AAVSB Delegate Assembly.

Section 9. Delegate Assembly.

"Delegate Assembly" shall mean the governing body that is comprised of Member Boards.

Section 10. Licensed Veterinarian.

"Licensed Veterinarian" shall mean an individual authorized by a Board to practice veterinary medicine in that jurisdiction.

Section 11. Licensed Veterinary Technician.

"Licensed Veterinary Technician" shall mean an individual authorized by a Board to practice as a veterinary technician in that jurisdiction.

Section 12. Public Member.

"Public Member" shall mean a current member of a Board who is not, nor has ever been, a Licensed Veterinarian or Licensed Veterinary Technician.

ARTICLE IV. MEMBERSHIP.

Section 1. Application.

Upon receipt of a written indication of interest in membership by a Board, the Executive Director will respond within 30 days with an application for membership.

Section 2. Admittance.

A Board, which qualifies for membership, may be admitted into the Association as a Member Board by the Board of Directors, after seeking comment and opinion from Member Boards.

Section 3. Rights and Privileges.

A Member Board that is current on its payment of membership dues and other applicable fees shall have all rights of membership, including the right to vote on all matters duly brought before the membership.

Section 4. Termination of Membership.

- a. Membership may be terminated at an Annual Delegate Assembly when so ordered by an affirmative vote of a two-thirds majority of all Member Boards, that is as if the established quorum included all Member Boards. Written notice that termination is to be considered and the cause for the action shall be sent by the Secretary of the Association to all Delegates and to the Member Boards not less than 90 days prior to the meeting. The Member Board in question shall have opportunity to be heard, with representation by counsel, before a vote is taken.
- b. Upon termination, all rights of the Member Board as provided in these Bylaws shall cease.

Section 5. Reinstatement.

Reinstatement may be granted by the Board of Directors upon appropriate reapplication and compliance with all conditions set forth by the Board of Directors.

ARTICLE V. DELEGATE ASSEMBLY.

Section 1. Delegates.

The Delegate for each Member Board shall be seated by the Secretary under policies established by the Board of Directors, including the necessity to require an appropriate credential from the Member Board.

Section 2. Alternate Delegates.

Each Member Board shall have the right to designate an Alternate Delegate to act on its behalf in the event of the absence of the Delegate and under policies established by the Board of Directors.

Section 3. Delegate Assembly Authority.

The Delegate Assembly may take such action, not in conflict with the Association Articles of Incorporation or these Bylaws, as it deems necessary, expedient or desirable to fulfill and implement the Association's stated purposes. The Delegate Assembly shall provide direction for the Association by Member Board participation, through the election of representatives, and through the resolution process.

ARTICLE VI. DELEGATE ASSEMBLY MEETINGS.

Section 1. Annual Delegate Assembly.

The Annual Delegate Assembly shall be held yearly at a time and place to be determined by the Board of Directors.

Section 2. Educational Meeting.

In addition to its Annual Delegate Assembly, the Association may hold an Educational Meeting at a time and place to be determined by the Board of Directors. No Association business shall be conducted at the Educational Meeting, unless the Board of Directors notifies Delegates, Alternate Delegates, and all Member Boards of the necessity to conduct business in accordance with the required time lines for notice of the meeting.

Section 3. Special Meeting.

Special Meetings of the Delegate Assembly may be called by the President at any time with the approval of a majority of the Board of Directors. The President must call a Special Meeting if and when the Secretary receives written request thereof from at least one-half of the Member Boards of the Association.

Section 4. Notice and Agenda.

The Secretary of the Association shall send notice and a proposed agenda for all Annual Delegate Assemblies, Educational Meetings, and Special Meetings to all Member Boards at least 60 days prior to the meeting date. The agenda for the Annual Delegate Assembly shall be presented to the Delegate Assembly at the commencement of the meeting, and, with the exception of the elections, may be revised by an affirmative vote of a majority of Member Boards present.

Section 5. Quorum and Voting.

In order to conduct business at any meeting of the Delegate Assembly, a quorum must be established consisting of the presence and seating of at least a majority of all Member Boards. Assuming the presence and seating of a majority of Member Boards as referenced above, the total number of Member Boards in attendance shall constitute the quorum. Unless otherwise required by applicable law, AAVSB Articles of Incorporation, these Bylaws, or Robert's Rules of Order, all matters brought to a vote shall require an affirmative vote of a majority of the quorum for adoption. In the absence of representation of a majority, those Member Boards in attendance shall have the authority to adjourn the meeting by a majority vote.

Section 6. Participation.

A Member Board is entitled to be represented by a single vote on each issue put to a vote before the Delegate Assembly. Member Boards shall vest the right to vote in their Delegates and Alternate Delegates. Voting by proxy is prohibited. Delegates, Alternate Delegates, all members and employees of Member Boards, Associate Members, Affiliate Members, and all members of Association committees shall have the privilege of the floor at all Delegate Assembly meetings. Only seated Delegates and seated Alternate Delegates are eligible to make and second motions and to vote on matters put forth to the Delegate Assembly.

Section 7. Parliamentary Authority.

The rules contained in the most current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Association may adopt.

Section 8. Records.

The Association shall keep accurate and complete minutes of all business meetings of the Delegate Assembly, and shall make these minutes available to any Member Board for any proper purposes at any reasonable time.

ARTICLE VII. BOARD OF DIRECTORS AND OFFICERS.

Section 1. Composition.

There shall be ten (10) members of the Board of Directors including four (4) Officers and six (6) Directors at Large.

The Officers shall be identified as President, President-Elect, Immediate Past President and Treasurer. The Officers and Directors at Large are collectively referred to as the Board of Directors. The Officers may, at times be collectively referred to as the Executive Committee. Notwithstanding any other provisions of these Bylaws, the Board of Directors shall be comprised of at least six Licensed Veterinarians and one Affiliate Member. The Executive Director shall serve as Secretary and as an ex-officio non-voting member of the Board of Directors.

Section 2. Qualifications.

a. Officers

To be eligible to serve as an Officer, a candidate shall when nominated and elected be currently serving on the Board of Directors, be a Delegate, Alternate Delegate, or be a member of a Member Board.

b. Directors at Large

To be eligible to serve as a Director at Large, a candidate shall when nominated be a Delegate, Alternate Delegate, member of a Member Board or have served as a member of a Member Board as of June 1st of the year preceding the election year.

If a Director ceases to meet eligibility criteria stated above, such Board of Director member shall, after completion of the current term, be eligible to serve one additional term on the Board of Directors.

Section 3. Elections.

The Board of Directors shall be elected at the Annual Delegate Assembly of the Association by the Delegates, either from nominations submitted by the Nominating Committee, or by nominations from the floor. Each Director shall assume office at the close of the Annual

Delegate Assembly at which the member is elected and shall serve as specified in these Bylaws or until a successor is elected.

Section 4. Authority.

The Board of Directors shall manage the affairs of the Association, including the establishment of an annual budget for the Association and the transaction of all business for and on behalf of the Association as authorized under these Bylaws. The Board of Directors shall carry out the resolutions, actions, or policies as authorized by the Delegates, subject to the provisions of the Association Articles of Incorporation and Bylaws.

There may be an Executive Director employed by the Association who shall be hired by the Board of Directors and who shall work under such terms, conditions and standards as the Board of Directors shall, from time to time, establish. The Executive Director shall act as the administrative officer for the Association and shall be reviewed periodically by the Board of Directors. The Executive Director shall report to and be accountable to the Board of Directors.

Section 5. Duties of Officers.

The duties of the Officers of the Association shall be those which usually pertain to such offices.

Section 6. Terms.

For purposes of these Bylaws, the offices of Immediate Past President, President, and President-Elect shall be considered one (1) term. The terms of the Board of Directors shall be as follows:

- a. Immediate Past President. The Immediate Past President shall serve a one (1) year term automatically following the term as President. The Immediate Past President shall only vote on matters before the Board of Directors to break a tie.
- b. President. The President shall serve a one (1) year term automatically following the term as President-Elect. In the event of a vacancy, the President-Elect shall succeed to the Presidency to fill the unexpired term and may, thereafter, complete the President's term.
- c. President-Elect. A President-Elect shall be elected at the Annual Delegate Assembly to serve a one (1) year term and shall automatically succeed to the office of President and, thereafter, the office of Immediate Past President. Thus, the President-Elect office is a three (3) year commitment, one year as President-Elect, one year as President, and one year as Immediate Past President and is limited to one elected term. In the event of a vacancy, the President in consultation with the Board of Directors may appoint the office of President-Elect. In any event and under these circumstances, at the next Annual Delegate Assembly, there shall be an election for both President and President-Elect.

- d. Treasurer. A Treasurer shall be elected at the Annual Delegate Assembly to serve a term of two (2) years. In the event of a vacancy, the Treasurer position shall be appointed by the President in consultation with the Board of Directors until the next Annual Delegate Assembly at which time an election shall be held. The Treasurer shall serve no more than two (2) consecutive terms.
- e. Directors at Large. Directors at Large shall be elected at the Annual Delegate Assembly to serve two (2) year terms. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Director at Large position until the next Annual Delegate Assembly at which time an election shall be held to fill the unexpired term. Directors at Large shall serve no more than two (2) consecutive terms.
- f. No member of the Board of Directors shall hold more than one seat on the Board of Directors at any time. Any person appointed or elected to fill an unexpired term of less than one year for Treasurer or Director at Large may be eligible for election to the same position for two additional consecutive terms after completion of the unexpired term. If the unexpired term is more than one year, the person may be eligible for one additional consecutive term.

Section 7. Compensation.

Directors shall not receive compensation for services rendered, but shall be reimbursed for reasonable expenses incurred while carrying out their responsibilities.

Section 8. Removal.

A member of the Board of Directors may be removed from office prior to the end of that member's term when, in the judgment of the Board of Directors or Delegate Assembly, the best interest of the Association would be served. Removal shall require an affirmative vote of two-thirds of the Board of Directors, or two-thirds of the total number of eligible voting Delegates, and shall be determined as if all Directors or eligible voting Delegates were present.

ARTICLE VIII. BOARD OF DIRECTORS MEETINGS.

Section 1. Regular Meetings.

The Board of Directors shall hold meetings from time to time as deemed necessary to carry out its responsibilities to the Member Boards. At a minimum, the Board of Directors shall meet in conjunction with, and at the same place as the Delegate Assembly convenes for its Annual Delegate Assembly.

Section 2. Special Meetings.

The President may convene special meetings of the Board of Directors. The President shall convene special meetings within thirty (30) days of receiving a written request for such meeting from any three members of the Board of Directors.

Section 3. Notice and Agenda.

Notice of the time, day, and place for any regular meeting of the Board of Directors shall be given at least thirty (30) days prior to the meeting. Notice and tentative agenda for special meetings shall be given as soon as practicable. Directors shall be notified either by first class mail, overnight delivery service, facsimile, electronic mail, or hand delivery.

Section 4. Participation.

Unless prohibited by law, the Board of Directors may meet in any regular or special meeting conducted through the use of any means of communication by which all persons participating in the meeting can simultaneously communicate with each other during the meeting. Participation by such means shall constitute presence in person at a meeting.

Section 5. Quorum.

In order to conduct business at any meeting of the Board of Directors, at least a majority of voting members of the Board of Directors must be in attendance. In the absence of a majority, those Directors present shall have the authority to adjourn the meeting by majority vote.

Section 6. Voting.

Members of the Board of Directors shall be the only individuals entitled to propose, debate, vote, and otherwise participate in the decisions and motions at Board of Directors meetings. The act of a majority of Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless an act of greater number is required by law, the Association Articles of Incorporation, or these Bylaws.

Section 7. Executive Session.

The Board of Directors may meet in executive session only for discussion and resolution of personnel matters, legal matters, matters related to Member Board membership in the Association, and matters related directly to the security of the examination programs relevant to Association business.

Section 8. Records.

The Board of Directors shall keep accurate and complete minutes of all meetings, and shall make these minutes available to any Member Board for any proper purposes at any reasonable time.

Section 9. Conflict of Interest.

“Conflict of interest,” as referred to herein, shall include, but not be limited to, any transaction by or with the Association in which a Board of Directors member has a direct or indirect personal interest, or any matter in which a Board of Directors member is unable to exercise impartial judgment or otherwise act in the best interest of the Association.

Any Board of Directors member who believes he or she may have such a conflict of interest shall so notify the Board of Directors prior to deliberation on the matter in question and the Board of Directors shall make the final determination as to whether the Board of Directors member has a conflict of interest in any matter. No member of the Board of Directors shall cast a vote, nor take part in the final deliberation in any matter in which the Board of Directors determines to be a conflict of interest. The minutes of the Board of Directors meeting shall reflect disclosure of any conflict of interest and the recusal of the interested Board of Directors member.

ARTICLE IX. REPRESENTATIVES TO THE INTERNATIONAL COUNCIL FOR VETERINARY ASSESSMENT.

Section 1. Representatives.

There shall be a minimum of four (4) AAVSB Representatives to the International Council for Veterinary Assessment (ICVA) elected at the AAVSB Annual Meeting of the Delegate Assembly either from nominations submitted by the Nominating Committee or nominations from the floor. Upon election by the AAVSB Delegates, AAVSB Representatives to the ICVA shall assume their responsibilities at the first ICVA Board of Directors meeting following the expiration of the term of the ICVA Representative whom they are replacing.

Section 2. Duties.

The Representatives shall attend all meetings of the International Council for Veterinary Assessment and shall report to the Board of Directors following each International Council for Veterinary Assessment subcommittee meeting. The Representatives shall present the consensus opinions of the Association at such meetings and shall not vote in conflict with these Bylaws.

Section 3. Election.

Delegates at the Annual Delegate Assembly shall elect the Representatives at the Annual Delegate Assembly of the Association either from nominations submitted by the Nominating Committee or by nomination from the floor. Each Representative shall assume his or her responsibilities at the close of the Annual Delegate Assembly at which elected and shall serve as specified in these Bylaws or until a successor is elected and qualified.

Section 4. Qualifications.

- a. Three Representatives must, when nominated and elected, be Licensed Veterinarians currently practicing in public or private practice and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the ICVA within the previous year, or (iv) a current Associate Member.
- b. One Representative must, when nominated and elected, be a Public Member and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the ICVA within the previous year, or (iv) a current Associate Member.

Section 5. Terms.

- a. The term of office shall be for a period of three (3) years.
- b. No Representative may serve more than three (3) consecutive terms.

ARTICLE X. COMMITTEES.

Section 1. Nominating Committee.

There shall be three (3) members on the Nominating Committee. Two (2) members shall be elected at the Annual Delegate Assembly of the Association by a plurality of votes, either from nominations submitted by the Nominating Committee or by nominations from the floor. A candidate for the Nominating Committee must be a Delegate or Alternate Delegate, a member of a Member Board, a current Associate Member, or the chairperson of an Association committee at the time of nomination and election. The elected members of the Nominating Committee shall have attended at least one (1) Delegate Assembly meeting prior to nomination.

The term of the elected members are two (2) years. The President shall appoint a third member of the Committee with approval from the Board of Directors whose term will be one (1) year. Nominating Committee members may not serve consecutive terms, but are eligible for reelection consistent with this Article X, Section 1. The President shall name the chair of the Committee with approval from the Board of Directors. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Nominating Committee member until the next Annual Delegate Assembly at which time an election shall be held to fulfill the unexpired term.

The Nominating Committee shall review the qualifications of the applicants, verify sponsors and references on all applications submitted, and shall submit to the Member Boards at least thirty (30) days before the Annual Delegate Assembly, a ballot containing candidates for each position on the Board of Directors, the Nominating Committee and the International Council for Veterinary Assessment to be filled. The ballot shall contain the names of all candidates who have been found to be eligible and their applications verified as accurate by the Nomination Committee. In determining the slate of candidates for the Board of Directors, the Nominating Committee shall make every effort to ensure at least a majority of Members at Large are currently members of Member Boards. Persons serving on the Nomination Committee shall be ineligible to be on the ballot or elected to any position within the Association within their elected term.

Section 2. Registry of Approved Continuing Education (RACE) Committee.

There shall be at least five (5) members of the Registry of Approved Continuing Education (RACE) Committee. The President shall appoint with the approval of the Board of Directors and determine the tenure of all members of the RACE Committee taking into consideration the need for diverse representation, expertise and continuity. The RACE Committee shall oversee the development and implementation of the RACE program, which is intended to evaluate and approve providers and programs of continuing education in veterinary medicine.

Section 3. Program for the Assessment of Veterinary Education Equivalence (PAVE) Committee.

There shall be at least seven (7) members on the PAVE Committee. The President shall appoint with the approval from the Board of Directors and determine the tenure of all members of the PAVE Committee taking into consideration the need for diverse representation, expertise and continuity. The composition of the PAVE Committee shall be as follows:

- Four (4) members who are current members of Member Boards, Affiliate Members of AAVSB, or Associate Members,
- One (1) member recommended by the Association of American Veterinary Medical Colleges (AAVMC),
- One (1) member recommended by the American Association of Veterinary Clinicians (AAVC), and
- One (1) at-large member.

The PAVE Committee shall oversee the development and implementation of the PAVE program, which is intended to assess the educational equivalence of graduates of veterinary schools located outside the United States and not otherwise accredited by an accrediting organization.

Section 4. Veterinary Technician National Examination (VTNE) Committee.

There shall be at least twelve (12) members on the Veterinary Technician National Examination (VTNE) Committee. The President shall appoint with the approval from the Board of Directors and determine the tenure of all members of the VTNE Committee taking into consideration the need for diverse representation, expertise and continuity. The composition of the VTNE Committee shall be as follows:

- Four (4) members at large,
- Two (2) members recommended by the Association of Veterinary Technician Educators (AVTE),
- Two (2) members recommended by the National Association for Veterinary Technicians in America (NAVTA),
- Two (2) members recommended by the the Registered Veterinary Technologists and Technicians of Canada (RVTTC), and
- Two (2) members recommended by the AVMA's Committee on Veterinary Technician Education and Activities (CVTEA).

In order to provide diversity and expertise, the members of the VTNE Committee need not be members of Member Boards or Affiliate Members of AAVSB. The VTNE Committee shall be responsible for the development and administration of the Veterinary Technician National Examination (VTNE) and other related tasks as assigned by the Board of Directors.

Section 5. Bylaws and Resolution Committee.

There shall be at least five (5) members on the Bylaws and Resolution Committee, appointed by the President with approval from the Board of Directors. The Bylaws and Resolution Committee shall propose amendments to the Bylaws when it determines that such amendment is necessary, and shall receive and consider proposed amendments to the Bylaws submitted in accordance with these Bylaws. The committee shall receive and consider all resolutions submitted in accordance with Association policies.

Section 6. Conference Committee.

There shall be at least six (6) members of the Conference Committee all appointed by the President with approval from the Board of Directors. The composition of the Conference Committee shall be as follows:

- Two (2) Licensed Veterinarians from Member Boards,
- Two (2) executive directors of Member Boards, and
- Two (2) at-large members.

Members of the committee shall serve for a two (2) year term and can be reappointed by the Board of Directors for an additional two (2) year term. The President will appoint the committee chair with the approval from the Board of Directors. With the assistance of Association staff, the Conference Committee shall ~~prepare a conference budget, site recommendation, a selection of conference speakers, conference agenda including program and social events, and conference evaluation for Board of Directors approval.~~ make site recommendations within the budget established by the Board of Directors, provide input regarding topics, speakers, and the overall program, assist with communications to potential registrants, serve as host of the meeting and special events, develop the conference evaluation and report findings to the Board of Directors.

Section 7. Finance Committee.

There shall be six (6) members on the Finance Committee. The President-Elect and Treasurer shall be members of the committee, with the Treasurer as chairperson. The President, upon approval from the Board of Directors, shall appoint the four (4) remaining members of the committee who shall serve one four-year term with no right of reappointment. The Finance Committee shall advise the Board of Directors on issues related to the use of the Association's assets to assure prudence and integrity of fiscal management and responsiveness to Member Boards' needs. The Finance Committee shall recommend financial policies which provide guidelines for fiscal management, and shall review and revise financial forecast assumptions.

- (a) For purposes of continuing staggered terms, the term of the new appointed position in the year of adoption shall be a three-year term. The current members of the committee in the year of adoption shall continue with their current terms. Further, the section (a) of Article X, Section 7 shall be automatically removed from these Bylaws one (1) year after the adoption of this amended Section 7, without further action from the Delegate Assembly.

Section 8. Ad-hoc Committees.

Ad-hoc committees may be established and appointed by the President as needed, with approval from the Board of Directors.

Section 9. Committee Responsibilities to the Board of Directors.

All AAVSB committees, whether referenced in these Bylaws or appointed on an ad-hoc basis shall report to and be responsive to the Board of Directors. With the exception of the Finance Committee, the President shall appoint a non-voting liaison from the Board of Directors to each committee.

Section 10. Committee Meetings.

All AAVSB committees whether referenced in these Bylaws or appointed on an ad-hoc basis may meet in-person or by designated electronic means.

ARTICLE XI. FINANCES.

Section 1. Fiscal Year.

The fiscal year of the Association shall be the calendar year.

Section 2. Books and Reports.

The Association shall keep accurate and complete books and records of accounting, available for inspection by any Member Board at the principal office of the Association for any proper purposes at any reasonable time. The Treasurer shall report on the financial condition of the Association at the Annual Delegate Assembly.

Section 3. Audit.

For each fiscal year, the Board of Directors shall appoint a licensed independent public accountant(s) to provide audited financial statements of the Association. Upon request, the Executive Director shall distribute to each Member Board a copy of the financial statements of the Association and the report of the auditor or auditors for each fiscal year.

Section 4. Contracts.

The Board of Directors may authorize any officer or officers, or Executive Director to enter into any contract or execute and deliver any instrument in the name of or on behalf of the Association.

Section 5. Checks, Drafts, or Orders.

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness in the name of the Association shall be signed by such officer or officers, agent or

agents of the Association and in such manner as shall from time to time be authorized by the Board of Directors.

Section 6. Deposits.

All funds of the Association shall be deposited from time to time to the credit of the Association in such bank, trust company, or other depository as the Board of Directors may select.

Section 7. Limitations of Expenditures.

The Association is limited to expending its funds for only those purposes which are recited in Article II of the Bylaws of this Association.

Section 8. Insurance.

At the discretion of the Board of Directors, the Association shall carry appropriate insurance.

Section 9. Revenue.

The Board of Directors shall submit to the Delegate Assembly for approval all proposals for revenue that would affect any monetary obligation of the Member Boards.

ARTICLE XII. INDEMNIFICATION AND QUALIFICATION.

Section 1. Indemnification.

Subject to the limitations of this Article, the Association shall indemnify any person who was or is a party to or is threatened to be made a party to any threatened, pending or contemplated action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Association) by reason of the fact that such person is or was a committee member, including the Board of Directors, or Officer of the Association, against expenses, including attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred in connection with such action, suit or proceeding only if such person acted in good faith and in a manner reasonably believed to be in or not opposed to the best interest of the Association and, with respect to any criminal action or proceeding, had no reasonable cause to believe such conduct was unlawful. The termination of any action, suit or proceeding by judgment or settlement, condition or upon a plea of Nolo Contendere or its equivalent shall not, in and of itself, create a presumption that such person did not act in good faith and in a manner reasonably believed to be in or not opposed to the best interests of the Association and, with respect to any criminal action or proceeding, had reasonable cause to believe that such conduct was unlawful.

Section 2. Qualification.

Any indemnification under this Article shall be made by the Association only as authorized in the specific case upon a determination that indemnification is proper in the circumstances because such person has met the applicable standard of conduct set forth in this Article. Such determination shall be made by the Board of Directors consisting of members who are not parties to such action, suit or proceeding or, if such quorum is not attainable, a quorum of disinterested members.

ARTICLE XIII. AMENDMENTS.

Section 1. Amendment Proposals.

These Bylaws may be amended at any Annual Delegate Assembly. Any Member Board, any committee established in these Bylaws, or the Board of Directors may propose Bylaws amendments. Proposed amendments to the Bylaws shall be in writing and received at the Association office not less than two hundred and ten (210) days prior to the Annual Delegate Assembly. Such amendments shall be forwarded to the Board of Directors within seven days after receipt in the Association office. The Executive Director shall forward proposed amendments to all Member Boards not less than one hundred and twenty (120) days prior to the date of the Annual Delegate Assembly.

Section 2. Ratification.

Proposed amendments received in accordance with this Article shall be presented at the Annual Delegate Assembly and must receive an affirmative vote of two-thirds of the Delegates present and eligible to vote in order to be adopted.

The foregoing are the Bylaws of the American Association of Veterinary State Boards as amended in Louisville, Kentucky, 1996; Nashville, Tennessee, 2002; Kansas City, Missouri, 2005; Minneapolis, Minnesota, 2009; New Orleans, Louisiana, 2011; Seattle, Washington, 2012; St. Petersburg, Florida, 2014; Milwaukee, Wisconsin, 2015; Scottsdale, Arizona, 2016; San Antonio, Texas, 2017; Washington, D.C. 2018.



MEMORANDUM

To: Executive Directors & Registrars of the AAVSB Member Boards for Distribution
From: AAVSB Bylaws and Resolution Committee
Date: July 29, 2019
Subject: Resolution 2019-01

Prior to each Annual Meeting, the AAVSB Member Boards can submit resolutions to be voted upon by the Delegate Assembly. As the policy states, resolutions are reserved for important or complex issues that require greater formality than a standard motion.

This year, the AAVSB received one resolution and it is attached for your review. Resolution 2019-01 was submitted by the AAVSB Board of Directors as recommended by the AAVSB Program & Services Think Tank. Resolution 2019-01 outlines data points Member Boards are encouraged to provide in their updates to the VIVA database. The use of these data points increases the accuracy and completeness of the AAVSB's VIVA database as well as provides greater security for licensee personal identifiable information.

The Bylaws and Resolution Committee recommends that the Delegate Assembly pass Resolution 2019-01.

For your review, the Definition of Discipline for the VIVA Database and Resolutions Policy are also attached.

Attachments: Resolution 2019-01
Definition of Discipline for the VIVA Database
Resolutions Policy



RESOLUTION 2019-01

Submitted by: AAVSB Board of Directors

AAVSB Bylaws and Resolution Committee Suggestion:

WHEREAS, the AAVSB developed and implemented the Veterinary Information Verification Agency (VIVA) centralized database at the request of and for the benefit of the AAVSB membership in 1998; and

WHEREAS, the goals of the VIVA program are to have all Member Boards participate in providing license information for new licensees as well as updated license information; and

WHEREAS, the VIVA centralized databank is intended to be populated with all public information relevant to licensure eligibility determinations and the continued status of such licensure made by Member Boards including but not limited to final disciplinary actions, final adverse actions, denials of applications and/or renewals and other decisions related to licensure status of veterinarians, veterinary technicians and, where applicable, veterinary establishments.

WHEREAS, the results of the mobility workshop at the 2018 AAVSB Annual Meeting & Conference directed the AAVSB to enhance the VIVA centralized database to support a Member Board's licensure endorsement process; and

WHEREAS, the AAVSB Member Boards, as resolved in Resolution 2018-01, provided the AAVSB with the barriers to participating in the VIVA program; and

WHEREAS, the main barrier to participate in providing data to the VIVA centralized database was identified as transfer of personally identifiable information and lack of member board staff resources

THEREFORE, BE IT RESOLVED THAT, each AAVSB Member Board, in the spirit of providing information to the VIVA centralized database which benefits all Member Boards, will strive to provide, or make available, the following data points to the AAVSB on a regular basis:

- Licensee full name
- License type
- License number

- License status
- License issue date
- License or registration expiration date (renewal date)
- Exam ID (NAVLE or VTNE Number)
- Date of discipline* (if applicable)
- Type of discipline* (if applicable)
- Supporting documentation for discipline (PDF format) (if applicable)

*See Definition of Discipline for the VIVA Database Policy



American Association of Veterinary State Boards Definition of Discipline for the VIVA Database

OVERVIEW

The AAVSB maintains the Veterinary Information Verifying Agency (VIVA) database which is a centralized repository of veterinarian and veterinary technician licensee information, national examination scores, supporting documentation, and historical and current credentials including disciplinary information. Member Boards provide license information on new licensees as well as updated license information and disciplinary information. The database is used for VAULT services requested by licensees to specific Member Boards.

POLICY

Member Boards have different rules regarding the sharing of disciplinary information with each other and the VIVA database. Due to these differences, a definition of discipline has been created for all Member Boards to be able to provide information to the database.

The reporting of discipline in the VIVA database uses the complete definition as follows:

Any Member Board final adverse action related to disciplinary action should be reported to the AAVSB for entry into the Veterinary Information Verification Agency (VIVA) database.

Final Adverse Action means any action taken or order entered by the Member Board, whether through a consent agreement, as a result of a contested hearing, issued through a letter of reprimand/admonition/warning, or other action against a license, applicant or individual which is public information under applicable law and which impacts the licensure status or record, practice status or record, or other related practice privileges.

Final Adverse Actions include, in addition to the above and without limitations, denial of licensure applications, denial of licensure renewal applications and surrender of licensure.

Member Board actions or orders are Final Adverse Actions irrespective of any pending appeals.

Pending actions or a licensee under investigation may be flagged in the VIVA database during the license verification process should a Member Board be permitted by law to inform other licensing agencies of the pending action or investigation. Information transmitted by the AAVSB in support of a new licensure application will include a notification to contact the Member Board that flagged the record. No other details about the pending action or investigation will be collected or included in the transmittal.

PROCEDURE

The AAVSB staff will adhere to the definition of discipline above when entering and validating licensee information within the VIVA database. All credential and disciplinary data provided by the licensee through the service request process will be verified with appropriate Member Board.

Approved by the AAVSB Board of Directors in 1996. Revisions approved by the Board of Directors on January 21, 2006. Revisions approved by the Board of Directors on June 14, 2019.



American Association of Veterinary State Boards **Policies & Procedures: Resolutions**

OVERVIEW/POLICY

Resolutions should be reserved for important or complex issues that require greater formality than a standard motion, which is contained only in the minutes of Association meetings. AAVSB resolutions are written to stand alone, and typically contain rationale supporting the subject of the resolution. Because of their special nature, resolutions forwarded for consideration by the AAVSB Delegate Assembly will follow submission guidelines.

PROCEDURES

1. No less than 210 days before the date of the Annual Meeting, the Association office will forward a request for proposed resolutions to the Member Boards (Call for Resolutions).
2. Resolutions proposed by a Delegate, Alternate Delegate, or a Committee of the AAVSB, other than the Bylaws and Resolution Committee, shall be in writing and received at the Association office not less than 150 days prior to the Annual Meeting. Such resolutions shall be forwarded to the Bylaws and Resolution Committee within seven days after receipt in the Association office.
3. Resolutions proposed by the Bylaws and Resolution Committee shall be in writing and received at the Association office not less than 100 days prior to the Annual Meeting.
4. Resolutions proposed by the AAVSB Board of Directors shall be in writing and received at the Association office not less than 75 days prior to the Annual Meeting. Such resolutions shall be forwarded to the Bylaws and Resolution Committee within seven days after receipt in the Association office.
5. All resolutions will in some way reflect the AAVSB Mission and Goals and must include a fiscal note if the implementation of the resolution would require an expenditure of Association funds.
6. The Executive Director shall forward proposed resolutions to all Member Boards not less than 60 days prior to the date of the Annual Meeting.
7. All resolutions submitted to the Delegate Assembly for consideration will be accompanied by a recommendation from the Bylaws and Resolution Committee. That Committee shall attach the following recommendations to a resolution: "pass," "not pass," or "no recommendation."
8. A resolution may be introduced after the above deadlines if it pertains to an event of immediate concern to the Association which occurred after the deadline. The resolution must be submitted to the Bylaws and Resolution Committee not less than 24 hours before the beginning of the business session of the Annual Meeting.

Adopted by the AAVSB Executive Committee January 23, 2005; revisions approved by the AAVSB Board of Directors on January 5, 2018 and June 16, 2018.

MEMORANDUM

To: Delegates, Members, and Executive Directors of the AAVSB's Member Boards
From: AAVSB Nominating Committee including Dr. Tod Schadler (Chair), Dr. Elizabeth Farrington, and Dr. Frank Walker
Date: August 16, 2019
Subject: 2019 Nominating Committee Report

In preparation for the voting at the **2019 Annual Meeting & Conference in St. Louis, Missouri**, we are providing you this year's Nominating Committee Report.

Each year, the Nominating Committee is responsible for reviewing the qualifications of the nominees, verifying qualifications, and submitting a ballot to the Member Boards. The ballot contains the nominees who are eligible and whose information is verified as accurate. Since last year's Annual Meeting, the Committee distributed the Call for Nominations packet in December 2018; accepted nominations through the end of May 2019; reviewed and verified nominee information; and prepared the ballot below. With this report, we are providing a cover page, bio, and the Member Board letter of support for each nominee.

This year, there are multiple candidates for the open Director positions, and one position for the Nominating Committee has no nominees. *Please note, there will be no candidate speeches or other election-type activities at the Annual Meeting.*

At the Annual Meeting, the Nominating Committee report will be given on Friday, September 27 during the morning session. After the report, nominations from the floor will be accepted for all open positions. Electronic voting will occur on the morning of Saturday, September 28.

2019 Ballot

Board of Directors

- President-Elect (one open position) Chris Runde, DVM from Maryland
- Treasurer (one open position) Kim Gemeinhardt, DVM from North Carolina
- Directors (three open positions)
 - Amy Haywood, LVT from Washington, DC
 - Tim Kolb, DVM from Ohio
 - Mark Logan, VMD from New Jersey
 - Mark Nunez, DVM from California

Nominating Committee (two open positions)

- Two-Year Term Mark Olson, DVM from Kansas
- Fulfilling Unexpired Term of One Year no nominee (nominations from the floor available)

AAVSB Representation to the ICVA (one open position)

- License Veterinarian Bruce Louderback, DVM from Colorado

Should you have any questions or need additional information, please contact Ms. Daphne Tabbytite, Staff Liaison for the AAVSB Nominating Committee, at dtabbytite@aavsb.org or 1-877-698-8482 ext. 223.



CHRIS RUNDE, DVM

GENERAL INFORMATION

Education: Virginia-Maryland Regional College
of Veterinary Medicine
Doctor of Veterinary Medicine
University of Maryland, College Park
Bachelor of Science

Employment: Managing Partner, Tidewater Veterinary Hospital

Licenses: Maryland

QUESTION FROM THE NOMINATING COMMITTEE

Which strategic goal or goal(s) are you most excited about in the coming year and why?

I am most excited about our Outreach agenda. Not only within the United States but also internationally. Outreach is about building relationships and serving our Member Boards as best we can. Like most professionals, my career has been focused on building relationships with my clients, fellow veterinarians and the community. This is true for AAVSB as well. The pathway to growth in all strategic areas goes through closer relationships with our membership, the veterinary community and fellow regulators. We have a golden opportunity to continue building strong relationships through Outreach in the coming year.

What would you consider the most important challenge the AAVSB will face in the coming year?

This next year and for years to come we will be challenged to lead the veterinary profession through the quickly changing landscape of regulating telemedicine. The AAVSB's Regulatory Policy Task Force and the excellent Practice Act Model provide the framework for managing this challenge for our Member Boards. The strategic plan for the Association includes strategic goals of Outreach and Policy Leadership. I believe these goals are crucial in assisting the Member Boards with telemedicine and other future regulatory issues.

PRESIDENT- ELECT NOMINEE

MARYLAND STATE BOARD OF VETERINARY MEDICAL EXAMINERS

Dates Appointed to Board:

- 2003 – 2014

Board Service:

- 2004 – 2014: Chairman

AAVSB SERVICE

- 2017 – Present: Treasurer & Finance Committee Chair
- 2014 – Present: Director
- 2011 – 2014: Bylaws & Resolution Committee Chair
- 2010 – 2011: Bylaws & Resolution Committee Member

OTHER SERVICE AND AWARDS

See Attached

AAVSB 2019 Candidate for President-Elect

Biography for Chris H. Runde, DVM

36633 Bethel Church Road, Mechanicsville, MD 20659

301.481.7041 rundezoo@gmail.com

Dr. Chris H. Runde originally hails from Sparta, Wisconsin, and moved in 1973 to Snow Hill, Maryland, where he graduated Salutatorian and Old Home Prize Winner from Snow Hill High School. He continued his academic pursuits at the University of Maryland, College Park, where he won the Kinghorne Scholarship for Academic Excellence two consecutive years, and graduated Magna Cum Laude with a degree in agriculture. He then moved on to the Virginia-Maryland Regional College of Veterinary Medicine (VMRCVM), in Blacksburg, Virginia, where he earned his Doctor of Veterinary Medicine in 1985.

In 1985, Dr. Runde began work as a mixed animal veterinarian at Squire Veterinary Clinic in Upper Marlboro. He then worked at one of the oldest and most well-established practices in the State, Tidewater Veterinary Hospital, which he purchased in 1987, providing large and small animal medicine and surgery. This experience has allowed him to hone his interpersonal skills with clients, staff, and fellow doctors in a very busy eight-doctor practice.

Since 2003, Dr. Runde has been actively involved in the management of veterinary school scholarship funds for the Maryland Veterinary Medical Association through his service on the Board of Directors of the Maryland Veterinary Foundation. His desire to assist students and the veterinary academic community is also evident in his role since 2010 on the Curriculum and Admissions Advisory Board for the VMRCVM, whose mission is to advise the college in the selection and training of the highest-caliber students for careers in veterinary medicine. His involvement with these organizations has provided Dr. Runde insight into the finance management, donor recruitment, and fundraising organization.

One of the most rewarding periods of Dr. Runde's career thus far has been his membership on the Maryland State Board of Veterinary Medical Examiners (SBVME). Having begun as a member in 2003, Dr. Runde was selected as Chair of the SBVME in 2004. He faithfully served in this capacity for 10 years, ensuring that the quality of veterinary medicine in the State remains high. In this role, he oversaw the expansion of the SBVME, which transitioned to Special Funding status, underwent significant staffing increases, and consistently operated at a fiscal surplus.

In 1999, Dr. Runde and his wife, Karen, established Briarpatch Farm, a 50-acre farm for raising Thoroughbred horses and Labrador Retrievers. During this time, Dr. Runde also wrote an "Ask the Vet" column for *Equine Athlete* magazine, fielding questions from horse owners about equine health issues.

During the last several years, Dr. Runde has also earned a Black Belt in Okinawan Shorin-Ryu Karate, and, in 2010, was the recipient of the Maryland Veterinary Medical Association's Distinguished Veterinarian of the Year Award. This award is given for leadership, dedication, and continued commitment to the profession.

Most notably, Dr. Runde has served a full term as Treasurer of AAVSB. As such, he has now chaired the Finance Committee for two years. Prior to this position he had served a partial term and a full term for a total of three years on the AAVSB Board of Directors. He served as Board liaison to the Bylaws and Resolutions Committee and the Regulatory Policy Task Force. He has also served on the Nominations Committee. Dr. Runde is exceptionally well qualified for the office of President-Elect.

Dr. Runde and his wife, Karen, have been married for 30 years and they have two children, Kristina and Brendan. The Rundes share their farm with three horses, three donkeys, six dogs, and two cats.



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Boyd K. Rutherford, Lt. Governor
Joseph Bartenfelder, Secretary
Julianne A. Oberg, Deputy Secretary

State Board of
Veterinary Medical Examiners

The Wayne A. Cawley, Jr. Building
50 Harry S. Truman Parkway
Annapolis, Maryland 21401
www.mda.maryland.gov

410.841.5862 Baltimore/Washington
410.841.5780 Fax
800.492.5590 Toll Free

March 12, 2019

American Association of Veterinary State Boards
Nominating Committee
380 West 22nd Street, Suite 101
Kansas City, MO 64108
Attn: Ms. Daphne Tabbytite

Dear Nomination Committee,

The members of the Maryland State Board of Veterinary Medical Examiners (SBVME) unanimously nominate Chris H. Runde, DVM, for the office of President-Elect of AAVSB.

Dr. Runde began serving as a member of the SBVME in 2003. In 2004, Dr. Runde was selected as Chairman of the Board, and he served diligently and compassionately in that role. As Chairman of the SBVME, Dr. Runde worked hard to improve the standards of the practice of veterinary medicine and to provide excellent service to the citizens of Maryland in the form of consumer protection. After serving nearly 11 years on the SBVME, he gained considerable knowledge of laws and regulations governing veterinary medicine, and served on a complaint review committee during his two terms. Dr. Runde was an integral part of the resolution of hundreds of complaints involving SBVME licensees.

In September 2010, Dr. Runde attended his first AAVSB conference. During that conference, Dr. Runde volunteered to contribute his time and expertise by serving on a committee. He became a member of the Bylaws and Resolutions Committee in November 2010, and began serving as chair of that committee in November 2011. In September 2014, Dr. Runde was nominated to complete an unfinished term of a member of the Board of Directors. In September 2015, he was elected by the Delegate Assembly to serve a full two-year term as a member of the Board of Directors. Perhaps most important is Dr. Runde's election by the Delegate Assembly to the position of Treasurer of AAVSB in 2017. He has served ably in this position and is now prepared to move to the office of President-Elect.

Dr. Runde's career has demonstrated a life-long passion of caring for animals, both large and small, and of preserving agricultural and historical sites. His breadth of experience, both in his professional life and personal life, his involvement with his community, his interest in veterinary medical academia, his financial acumen and his ability to communicate effectively make him well suited to serve in the office of President-Elect.

On behalf of the SBVME, I am pleased to nominate Dr. Runde to serve as President-Elect for the AAVSB. Thank you for your consideration of this nomination.

Sincerely,

Vanessa Orlando
Executive Director



KIM GEMEINHARDT, DVM

GENERAL INFORMATION

Education: Auburn University
Doctor of Veterinary Medicine

Employment: Owner, Latitude 36 Mobile Veterinary Services

Licenses: North Carolina
Virginia

QUESTION FROM THE NOMINATING COMMITTEE

What abilities and attributes will you bring to the role as Treasurer?

I learned the importance of diligence, commitment, planning, patience, courtesy, and economy in childhood. These qualities have helped ensure the success of the businesses I have owned in adulthood, particularly the veterinary practice I started as a new graduate and still operate 26 years later. I further learned the importance of vision and ‘thinking big’ from my husband of 41 years and from my mentors in veterinary school and beyond. These influences have nurtured the work ethic with which my parents also blessed me, and which is another essential attribute I will bring to my role as Treasurer.

How will you utilize these qualities together with your experience as a member of the Board of Directors to accomplish the AAVSB’s financial and strategic goals?

A great leader has a range of qualities, both innate and acquired, and a range of experiences from which to draw. In my experience, ‘good people skills’ is the essential ingredient in what inspires others to pull together and realize an organization’s goals. My diverse experience equips me to ably meet our financial and strategic goals, and lend my vision to both. The challenges facing our profession in the 21st century are considerable; keeping one eye on the present and the other on the horizon is our best way forward.

TREASURER NOMINEE

NORTH CAROLINA VETERINARY MEDICAL BOARD

Dates Appointed to Board:

- 2010 – Present

Board Service:

- 2015 – 2017: President

AAVSB SERVICE

- 2015 – Present: Director
- 2015: Conference Committee Chair
- 2013 – 2015: Conference Committee Member

OTHER SERVICE AND AWARDS

See Attached

Biography Statement for Dr. Kim Gemeinhardt

In 1993 I graduated from Auburn University College of Veterinary Medicine and founded Latitude 36 Mobile Veterinary Services. This is an ambulatory large animal practice that treats horses, donkeys, mules, cattle, goats, sheep, llamas and alpacas as well as the occasional emu and American bison.

I was first appointed by the Governor to the North Carolina Veterinary Medical Board in 2010 and reappointed by another Governor in 2015. During my time on the NCVMB I have served as the President for three years and continue to serve as a Board member.

In 2015 I was honored to be elected as a director to the AAVSB. Prior to that I served on the Conference committee for three years and was made Chair of that committee in 2015.

As a member of the Board of Directors I have been the liaison to the board for the Conference Committee for one year and then assigned as liaison for the RACE Committee. I am now the liaison to the VTNE Committee and the new PAVE for Technicians Committee.

My work with the AAVSB has made me increasingly proud of my profession and colleagues. I would enjoy and appreciate the opportunity to continue to serve this organization as Treasurer for the next two years.

NORTH CAROLINA VETERINARY MEDICAL BOARD

Tod J. Schadler, DVM
Executive Director
George G. Hearn
Board Attorney



William K. Dean, DVM - President
Hope Mills
Susan K. Bull, DVM - Vice President
Waynesville
R. Douglas Meckes, DVM - Secretary/Treasurer
Raleigh
Kim D. Gemeinhardt, DVM
Germanton
Azure D. Holland, DVM
Raleigh
Ronald J. Komich, DVM
Greensboro
Robin A. Lazaro, RVT
Raleigh
Kristina J. Newman
Statesville

March 12, 2019

Dear AAVSB Nominating Committee,

I would like to nominate Dr. Kim Gemeinhardt for the position of Treasurer of the AAVSB.

Dr. Gemeinhardt has served as a member of the AAVSB for several years. She was first involved with the AAVSB Conference Committee for three years (named Chair in 2015). Next, she was elected to the AAVSB Board of Directors where she has served since 2015. During her time with the Board of Directors she has served as liaison to the: Conference Committee, RACE Committee, VTNE Committee, and PAVE for Technicians Committee.

Dr. Gemeinhardt was first appointed to the North Carolina Veterinary Medical Board (NCVMB) in 2010 and was reappointed by the Governor in 2015. She served as NCVMB President from 2015-2017.

It has been a pleasure serving on the NCVMB with Dr. Gemeinhardt. She is an energetic and enthusiastic Board Member who works hard on the behalf of the people and animals of North Carolina. She constantly seeks to improve the Board and is open minded to the ideas of others.

I do not hesitate to nominate her for the position of Treasurer for the AAVSB. She will bring a wealth of experience and fresh ideas to your Association.

Please don't hesitate to contact us with any questions

Regards,

Tod Schadler DVM
Executive Director
North Carolina Veterinary Medical Board
Telephone: (919) 854-5601

1611 JONES FRANKLIN ROAD, SUITE 106
RALEIGH, NORTH CAROLINA 27606
919-854-5601 • FAX 919-854-5606

AMY HAYWOOD, LVT



GENERAL INFORMATION

Education: Purdue University
Associate of Science in Veterinary Technology
Catholic University of America
Master of Arts
McGill University
Bachelor of Arts

Employment: Technician Manager, AtlasVet

Licenses: Virginia

QUESTION FROM THE NOMINATING COMMITTEE

Many professionals are affiliated with multiple boards or allied professional groups. Describe how you will place the AAVSB's purpose and interests above your own professional and personal interests when making decisions as a Board of Directors member.

If elected to the AAVSB Board of Directors, I would use the platform to help elevate the profession. Board membership will allow me to share my energy and passion for veterinary medicine on an international scope. I look forward to being asked to take on new challenges on behalf of my peers and introduce new concepts, practices, outlooks to other veterinary professionals. I foresee board membership as an opportunity to help member boards embrace new perspectives in a rapidly changing profession.

DIRECTOR NOMINEE

DISTRICT OF COLUMBIA BOARD OF VETERINARY MEDICINE

Dates Appointed to Board:

- 2014 – Present

AAVSB SERVICE

- 2017 – Present: VTNE
Committee Member

OTHER SERVICE AND AWARDS

See Attached

Amy Haywood, LVT

I came to the veterinary profession later in life after having owned my own academic copy-editing firm for 15 years. Since joining the veterinary profession, I have understood the true role and importance of the licensed veterinary technician in the care of patients.

In my current position at AtlasVet in Washington, DC, I serve as technician manager, leading 15 technicians and assistants. I also serve as the inventory/controlled substance manager. I oversee a mid-six-figure budget and understand the importance of appropriately handling, storing, and recording controlled substances. I have led the clinic through five annual pharmacy inspections without any infractions incurred. With the practice manager and owners of the clinic, I help to develop an ever-evolving business model, plan and execute medical protocols and marketing strategies, and track staffing needs for our clinic.

I was honored to be the first technician asked to sit on the DC Veterinary Board. I have completed my first term and am currently in the renewal process to sit on the board for a second term. In this position, I chaired a committee to draft licensing regulations for the District of Columbia. The regulations are under review by the Mayor and City Council and we expect them to be adopted in the next 6 months. This will bring technician licensure the District for the first time.

I have served on AAVSB's VTNE committee for 18 months and enjoy my work there writing tests that will help to shape my profession.

I feel strongly about technician education and feel it is the best way to elevate the profession in the eyes of veterinarians and the public.

Employment History

AtlasVet, Washington, DC, 2/2013–present

Montclair Veterinary Hospital, Oakland, CA, 8/2010–5/2012

Campus Veterinary Clinic, Berkeley, CA, 10/2009–8/2010

Pet Care Veterinary Hospital, Virginia Beach, VA 9/2004–8/2009 (part-time while pursuing my LVT education, then full-time after graduation)

Education

A.S., Veterinary Technology, Purdue University, 2008

M.A., English Literature, Catholic University of America, 1996

B.A., English Literature, McGill University, 1988

Contact Information

Amy Haywood

1209 ½ Wylie Street NE, WDC, 20002

757-343-3451

AHaywood@atlasvetdc.com

(NAVTA membership number: 58414310)

May 28, 2019

To Whom It May Concern,

As a member of the District of Columbia Board of Veterinary medicine, I am proud to nominate Amy Haywood, LVT to the Board of Directors of the American Association of Veterinary State Boards. Ms. Haywood was the first veterinary technician on the District Board and has served two terms in her post. She has been instrumental in writing veterinary regulations for licensure of veterinary technicians in the District, serving as the chair of the drafting committee.

Ms. Haywood values the role of veterinary technicians within the veterinary field and has worked to elevate their standing with regards to the profession as a whole, believing that all states with boards should actively license veterinary technicians. She currently serves on the Veterinary Technician National Examination writing committee, attending regular meetings and contributing toward the goal of technician licensure.

Ms. Haywood has a BA in English from McGill University followed by MA in English from Catholic University. After a fifteen year career in academic copy-editing, she obtained her LVT in 2004. Since that time she has performed technician roles at several hospitals. Currently, she is the co-manager of Atlas Veterinary Hospital in Washington, DC. She is responsible for overseeing the veterinary nursing staff and managing a six-figure inventory.

The dedication that Ms. Haywood brings to the veterinary profession and veterinary technicians within her career and the AAVSB demonstrates her commitment to the AAVSB's mission and veterinary technicians.

I have had the pleasure of serving with Ms. Haywood on the District of Columbia Board of Veterinary Medicine and collaborating with her in a professional, clinical setting. Her knowledge of veterinary medicine, veterinary regulation, and the position that veterinary technicians play in both would be an invaluable asset to the Board of Directors.

On belief of the District of Columbia Board of Veterinary Medicine, please accept my nomination of Ms. Amy Haywood, LVT, to the Board of Directors.

Respectfully,

Daniel Teich, DVM



TIMOTHY KOLB, DVM

GENERAL INFORMATION

Education: The Ohio State University
Doctor of Veterinary Medicine
Bachelor of Science

Employment: Associate Veterinarian, Banfield Pet Hospital of NE Columbus

Licenses: Ohio

QUESTION FROM THE NOMINATING COMMITTEE

Many professionals are affiliated with multiple boards or allied professional groups. Describe how you place the AAVSB's purpose and interests above your own professional and personal interests when making decisions as a Board of Directors member.

Being on the AAVSB Board of Directors means working to serve and to fulfill the mission of the AAVSB. An individual's professional and personal interests can remain important to them, but they need to be set aside while representing or doing the business of the AAVSB. First and foremost, I will keep the mission and values of the AAVSB top of mind while working on behalf of the Association. All decisions made by the Board of Directors need to align with the mission and values of the AAVSB rather than any individual's personal agenda. Otherwise, the Board cannot be effective.

DIRECTOR NOMINEE

OHIO VETERINARY MEDICAL LICENSING BOARD

Dates Appointed to Board:

- 2010 – 2018

Board Service:

- 2012, 2015: President

AAVSB SERVICE

- 2017 – Present: Director
- Current: Student Outreach Task Force Member
- 2016 – 2017: Bylaws & Resolution Committee Chair
- 2015– 2016: Bylaws & Resolution Committee Member
- 2014 – 2017: Leadership Development Task Force Member

OTHER SERVICE AND AWARDS

See Attached

BIOGRAPHICAL INFORMATION

NAME: Tim Kolb, DVM

POSITION NOMINATED: AAVSB Board of Directors

MEMBER BOARD EXPERIENCE AND ROLES SERVED: OVMLB Member, 2010 to 2018. Served twice as President and Vice President. Has represented the OVMLB and spoken at the Midwest Veterinary Conference, the Ohio Association of Veterinary Technicians annual conference, and at The Ohio State University College of Veterinary Medicine.

EXPERIENCE WITH THE AAVSB AND ROLES SERVED: Delegate to AAVSB annual meeting, 2011 and 2014. Attended annual meeting, 2015. Served on Leadership Task Force, 2014-2017. Served and chaired By-Laws committee, 2015-2017. Elected to Board of Directors 2017. Liaison to By-Laws Committee and PAVE Committee. Organized a Panel Discussion on Discipline of Impaired Licences and Presented at the 2016 AAVSB Annual Meeting. Presented two Webinars on impairment/opioid diversion. Represented AAVSB at AVMA Wellbeing Committee/Summit. Represented AAVSB at DEA National Conference on Drug Diversion, 2017. Invited to speak at 2019 AVMA Annual Conference: "A One Health Approach to Addressing the Opioid Epidemic."

OTHER AFFILIATIONS: AVMA, Ohio VMA, AAHA, Columbus Academy of Veterinary Medicine. Ohio State College of Veterinary Medicine Alumni Society.

Work History:

1982-1987 Associate Veterinarian, Marietta Animal Hospital, Marietta, Ohio

1987-1991 Associate and Partner, Animal Hospital of Worthington, Worthington, Ohio

1991 to Present Owner, Northwest Animal Hospital, Columbus, Ohio

2001-2015 Charter Owner, Banfield Pet Hospital of NE Columbus

2015-present Associate Veterinarian, Banfield Pet Hospital of NE Columbus

1995-2010 Adjunct Professor, Preventive Medicine, The Ohio State University College of Veterinary Medicine.

EDUCATION: The Ohio State University, Microbiology, 1975-1978

The Ohio State University College of Veterinary Medicine, DVM, 1978-1982

LEADERSHIP POSITIONS

OVMLB President, 2012, 2015

AAVSB Board of Directors, 2017-2019

Ohio Physicians Health Program (OPHP) Board of Directors, 2017 to present

Ohio Veterinary Medical Association, Board of Trustees, 2006 to present.

Chair, Wellbeing Committee, 2015 to present.

Chair, Confidential Assistance Committee, 1990-2009

OVMA, Opioid Task Force

AVMA, Committee on Wellness, 2002-2004

Wellness Roundtable, 2016

Veterinary Wellbeing Summit, 2018 (Representing the AAVSB Board)

Ohio State College of Veterinary Medicine Alumni Society Board member and President

Capital Area Humane Society, Board member

Ascension Lutheran Church Council

Boy Scouts of America: Assistant Scout Master, Den Leader, Explorer Post Advisor

Banfield Pet Hospital, Charter Practice Advisory Council

I am honored to be nominated for a second term on the AAVSB Board of Directors. I have completed my third term on the Ohio Veterinary Medical Licensing Board, and have twice served as President. I am currently serving the AAVSB as liaison to the PAVE Committee, and as representative to the AVMA Wellbeing Summit.

My strengths include strategic thinking, relationship building, seeing possibilities, and team building through collaboration. I have contributed to strategic planning for the Ohio Veterinary Medical Association, the OSU College of Veterinary Medicine Alumni Society, and Banfield's Charter Practice Advisory Council. I have been a servant leader throughout my career and am open to opportunities to make a difference for our profession.

I have led efforts in the Wellbeing realm for veterinary professionals since the early 1990's at both the state and national level. I have spoken on various Wellbeing topics numerous times to students at The Ohio State College of Veterinary Medicine. I have been invited to speak in 2019 at the Ohio State Inter-Professional Summit on "The Opioid Epidemic: Next Steps" and at the AVMA Annual Convention on "A One Health Approach to Addressing the Opioid Epidemic."



The Ohio Veterinary Medical Licensing Board

77 South High Street, 16th Floor, Columbus, Ohio 43215-6108



LETTER OF RECOMMENDATION FOR Dr. Tim Kolb, D.V.M.

The members of Ohio Veterinary Medical Licensing Board (Board) are pleased to support the nomination of Dr. Tim Kolb, DVM for another term on the American Association of Veterinary State Boards (AAVSB) Board of Directors.

Dr. Kolb faithfully served on the Ohio Veterinary Medical Licensing Board (Board) from February, 2010 until December, 2018. (Board members in Ohio are term limited.) Dr. Kolb served as President of the Board in 2012 and 2015. 2015 was a year of high visibility for the Board in the media and Dr. Kolb handled it all with great decorum and wisdom. Dr. Kolb was a valuable and knowledgeable Board member whose expertise was (and still is) greatly appreciated by the Board members and staff.

After attending his first AAVSB conference as a delegate in 2011, Dr. Kolb became actively involved at AAVSB. Dr. Kolb has served on the AAVSB Leadership Task Force and the Bylaws Committee. Dr. Kolb is currently serving on the Board of Directors. While a member of the Board of Directors, Dr. Kolb has served as the Board Liaison to the Bylaws Committee and Board Liaison to the PAVE Committee. Dr. Kolb has represented AAVSB at multiple venues throughout his tenure and represented AAVSB well.

Dr. Kolb also serves on the Board of Directors for the Ohio Physicians Health Program whose mission is to provide the highest quality treatment services to the individuals and families suffering from mental illness and addictions, utilizing innovative and evidenced-based treatment protocols.

Dr. Kolb is a great educator and presenter. Dr. Kolb has presented on Board updates on multiple occasions at the Ohio Veterinary Medical Association Midwest Veterinary Conference, annually to The Ohio State University Veterinary School of Medicine students, and the Ohio Veterinary Technician Association conferences. Dr. Kolb is better known for his presentations before the AAVSB conference in 2016, AAVSB webinars, and various other organizations on the topic of Wellness and/or Impairment/opioid diversion. Dr. Kolb is currently working on his presentation at the 2019 AVMA Annual Conference.

Dr. Kolb is kind, diplomatic and gives careful and thoughtful deliberation for each issue, whether it was drafting rules or deliberations for a disciplinary case or considering issues

that will impact the veterinary practices throughout the nation. As a practicing veterinarian and past owner of two flourishing practices, Dr. Kolb provides a current clinical perspective to the issues presented to the Board on a state and national level.

On behalf of the Ohio Veterinary Medical Licensing Board members, I would highly recommend Dr. Kolb for the nomination slate for re-election for the 2018-2019 AAVSB Board of Directors. Dr. Kolb has graciously and willingly accepted the opportunity for nomination and to continue to serve the AAVSB.

Respectfully,



Dr. Cindy Kidd, DVM
President

MARK LOGAN, VMD



GENERAL INFORMATION

- Education: University of Pennsylvania
Veterinae Medicinae Doctoris
Bucknell University
Bachelor of Science
- Employment: Small Business Accounting Services and Coastal Wetlands
Wildlife Medicine
- Licenses: New Jersey
Pennsylvania

QUESTION FROM THE NOMINATING COMMITTEE

Many professionals are affiliated with multiple boards or allied professional groups. Describe how you will place the AAVSB's purpose and interests above your own professional and personal interests when making decisions as a Board of Directors member.

Throughout my veterinary career, I have always joined and contributed to organized veterinary medicine groups: Examples include working in local and state associations as an officer, evaluating scholarship applications for the NJVF, and serving in the past as a district director in the AVMLA. My service to the AAVSB comes as a result of my seventeen years, many as president, on the NJ BVME and my desire to contribute to this national state board association as I have with other veterinary groups. I was the first member of the NJ board to routinely attend AAVSB Annual Meetings. Though still a member of AVMA, NJVMA, PVMA and AVMLA, I have respected the ethical barrier which separates my former association work from present day BVME work. As an AVMA Congressional Science Fellow last year, but not an AVMA employee, I did not report to, nor lobby on behalf of the AVMA. That fellowship is now concluded and I have a well-rounded knowledge of interaction of government, politics and the law with veterinary medicine. Having left private practice for the fellowship, there are not any conflicts of my personal, or professional well-being with any AAVSB work. My work on the AAVSB Nominating and Finance Committees has heightened my interest in helping our organization with issues of government, law, finance, and insurance. As an AAVSB Director, I would like to maintain a dialogue with veterinary organizations having similar interests in maintaining the qualifications and integrity of veterinarians and protecting consumers.

DIRECTOR NOMINEE

NEW JERSEY STATE BOARD OF VETERINARY MEDICAL EXAMINERS

Dates Appointed to Board:

- 2002 – Present

Board Service:

- 2004 – Present: President

AAVSB SERVICE

- 2018 – Present: Finance Committee Member
- 2016 – 2017: Nominating Committee Chair
- 2015– 2016: Nominating Committee Member

OTHER SERVICE AND AWARDS

See Attached

Mark W Logan VMD
Candidate for AAVSB Board of Directors

Bio Information

Dr Logan grew up in the Northwest suburbs of Philadelphia. He attended Bucknell University, Lewisburg PA, receiving a BS in Biology, and was captain of the riflery team as a junior and senior, earning the US Army Sharpshooter medal through ROTC. He participated in campus radio, intramural sports, was a resident assistant, acted as a medical volunteer at a regional human hospital, and visitation volunteer at the Federal Correctional Facility at Lewisburg. As a PA resident, he received his doctorate from University of PA Sch of Vet Med in '83 where with Dr Ann Jeglum as faculty advisor, he formed a new Penn student chapter of AAHA, serving as the charter president.

After moving to Cape May Court House NJ following veterinary school graduation, he started a 34-year career in private small animal practice, both as an associate, then as a solo practitioner, including work on small mammals, the occasional farm animal and wildlife patient.

He has served as volunteer staff veterinarian for the Wetlands Institute of Stone Harbor NJ for over thirty years, providing advice and consultations for aquatic species in the exhibits and support for the Diamondback Terrapin project, providing shell fracture repairs for over 1000 female terrapins injured while crossing coastal boulevards. Active in NJVMA, he has served on the legislative committee, scholarship committee, and acted as newsletter editor for several years. After several years on the NJVMA board, Dr Logan was President of NJVMA in 2001. He was appointed to the NJ Board of Veterinary Medical Examiners in 2002 and re-appointed by governors of both parties over the years and was elected President of NJBVME each year over the last 14 years. His duties include running the monthly meetings, delegating committee assignments, and is the assignment judge for all consumer cases.

Routinely as a NJ delegate, he has represented NJ at the American Association of Veterinary State Boards annual meeting. More recently, he has served AAVSB as a member and chair of the nominating committee and is presently on the finance committee. As a member of the Board of the Marine Mammal Stranding Center in Brigantine NJ, he participates in board meetings, advises on policy and planning, supports all fund-raising efforts, and provides veterinary insight on planning and new projects. He served as a District II Delegate for the American Veterinary Medical Law Association for one term and continues as a member. In 2018, Dr Logan was one of three veterinarians nationwide, selected by AVMA to serve a congressional science policy fellowship. His duties included legislative analysis, report writing and editing, meetings with constituents and advocacy groups in the congressman's office, and issues research. He was placed in the office of Rep Jeff Fortenberry, NE-01.

Mark is married over thirty years to wife, Alison and they have two adult children, Kirstin and Derick, and one grandson. He is active in his church and community, has sung tenor with several choirs over the years, is a Freemason and Shriner, a lifelong philatelist, former competitive single-handed sailor and keeps working on his golf game to no avail.



PHILIP D. MURPHY
Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Veterinary Medical Examiners
124 Halsey Street, 6th Floor, Newark, NJ 07102



GURBIR S. GREWAL
Attorney General

VIA REGULAR MAIL and EMAIL

SHEILA Y. OLIVER
Lt. Governor

May 28, 2019

PAUL R. RODRÍGUEZ
Acting Director

American Association of Veterinary State Boards
Attn: NOMINATING COMMITTEE
380 West 22nd Street, Suite 101
Kansas City, MO 64108

Mailing Address:
P.O. Box 45020
Newark, NJ 07101
(973) 504-6500

Re: Nomination for the position of
AAVSB Director

Dear Nominating Committee:

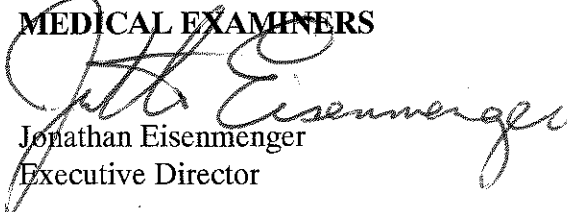
The New Jersey State Board of Veterinary Medical Examiners is proud to nominate Mark Logan, V.M.D., for the open position of Director of the AAVSB. Enclosed, please find a completed nominating form, a brief biography for Dr. Logan and this statement providing the rationale for the nomination.

Dr. Logan has been a licensed veterinarian practicing in New Jersey since 1983, and an owner of a full-service veterinary hospital since 1992. Dr. Logan has served on the New Jersey State Board of Veterinary Medical Examiners since 2002, and has held the position of President of the Board for consecutive terms since 2004. He has also represented the New Jersey board at nine annual meetings of the American Association of Veterinary State Boards, which has provided the State Board with important information about national trends and issues. In 2015, Dr. Logan was appointed to the AAVSB nominating committee, which he chaired from 2016 to 2017. He is currently a member of the AAVSB finance committee.

It is difficult to overstate just how much Dr. Logan's life has been dedicated to the profession. Dr. Logan's service with the state board, the state association, the AAVSB and the AVMA have been extensive and life-long. The New Jersey board highly recommends Dr. Logan as someone who is committed to promoting the AAVSB in its mission to advocate and assist the state boards in their work.

Thank you, in advance, for considering this nomination and for your service to the veterinary community. The New Jersey State Board trusts that you will share in its enthusiastic support for Dr. Logan, and include him on the slate of candidates you will provide to the delegates at the annual meeting in St. Louis in September.

Sincerely,
**STATE BOARD OF VETERINARY
MEDICAL EXAMINERS**


Jonathan Eisenmenger
Executive Director

MARK T. NUNEZ, DVM



GENERAL INFORMATION

Education: University of California, Davis
Doctor of Veterinary Medicine
University of California, Los Angeles
Bachelor of Science

Employment: Medical Director, VCA Miller Robertson Animal Hospital

Licenses: California

QUESTION FROM THE NOMINATING COMMITTEE

Many professionals are affiliated with multiple boards or allied professional groups. Describe how you will place the AAVSB's purpose and interests above your own professional and personal interests when making decisions as a Board of Directors member.

Members of the American Association of Veterinary State Boards, I am honored by your consideration to elect me for an open Director position on the AAVSB Board of Directors. As you can see in my application package, I have had the opportunity to serve on several boards including veterinary association boards and also veterinary regulatory boards. For each board I have served on, I feel that I have been an effective board member by first understanding and believing in the primary mission of the organization and then using that mission to guide me through any action or decision I make as a board member. It will be easy for me to place the purpose and interests of the AAVSB above my own professional and personal interest because I firmly believe that the mission of the AAVSB supports what I value most in veterinary medicine. That is, veterinary medicine practiced at a high standard, in an ethical and reliable manner achieved through active collaboration within our profession. The mission of the AAVSB is to support and advance the regulatory process for veterinary medicine. The regulatory process exists primarily to protect the public. There is no better way to protect the public than to ensure that our profession is well regulated by the various regulatory boards supported by the AAVSB. I can think of no personal or professional interest that would supersede that goal.

DIRECTOR NOMINEE

CALIFORNIA VETERINARY MEDICAL BOARD

Dates Appointed to Board:

- 2013 – Present

Board Service:

- 2015 – 2016: President

OTHER SERVICE AND AWARDS

See Attached

May 20, 2019

To Members of the AAVSB Nominating Committee,

Please accept my interest and nomination package for the open position of Director to the AAVSB Board of Directors.

Included in my package is my resume which details my involvement and participation with the California Veterinary Medical Board since June of 2013 as well as my extensive involvement with organized veterinary medicine, serving various roles and elected positions with both the Southern California Veterinary Medical Association and the California Veterinary Medical Association.

As President of the California Veterinary Medical Board, I have also attended two annual meetings of the AAVSB and have gained firsthand knowledge of the structure and goals of your Association.

As you can see from my resume, I have been actively involved with organized veterinary medicine for most of my professional career. I was first elected to the Southern California Veterinary Medical Association Board of Directors in 1997, just 4 years after I graduated from veterinary school in 1993. I truly love our profession and I am constantly amazed with how our profession evolves year after year not only with advancements in medicines but also with changes in expectations of our profession from the pet owning population, the animal humane association groups, the food animal production associations and also from new graduates coming into our profession.

My interest in the regulatory aspect of veterinary medicine first developed as a board member to the California Veterinary Medical Association and of course it fully developed when I was appointed by Governor Jerry Brown to the California Veterinary Medical Board in June 2013.

Because of the rapid evolution of veterinary medicine which I mentioned above, the mission of any regulatory group in veterinary medicine is critically important. Veterinarians and Registered Veterinary Technicians are given a great responsibility when they are given a license to practice veterinary medicine. Members of the public extend a great trust to our licensees that they will provide services to them with the highest knowledge, the highest skill capability, the highest ethics and the highest integrity. Our profession is too great not to deliver anything less than the best. Regulatory Boards are the mechanisms that ensure the best practices of veterinary medicine.

The AAVSB serves as the primary source for comprehensive information and services to allow the regulatory boards of the United States, the District of Columbia, Puerto Rico, the US Virgin Islands and nine Canadian provinces. The AAVSB supports and advances the regulatory process for veterinary medicine.

Of course any great Association requires great leadership. The duties of strategic planning, prioritizing objectives, ensuring adequate resources, developing budgets to ensure the financial viability of an association, supporting and developing executive leaders, outreaching and sharing wisdom is the purpose of the Board of Directors to which I hope to be elected to.

I have much experience in several boards accomplishing all the duties required of a board member. My participation with past boards has resulted in many accomplishments. I work very well with fellow board members and pride myself in being extremely prepared for every board meeting by not only reading all of the available board meeting materials but also with reaching out to fellow board members and staff members to further gain insight into the issues at hand. I take great pride in having the honor of being elected as president of every Association and Board I participated in.

I very much look forward to this opportunity should I receive the honor of being nominated to serve as a Director to the AAVSB Board of Directors. Please do not hesitate to contact me if you have any further questions or require any additional information.

Sincerely,

Mark T. Nunez, DVM



May 29, 2019

Dear AAVSB Nominating Committee:

The California Veterinary Medical Board (Board) respectfully nominates Dr. Mark Nunez, DVM to the open Director position on the AAVSB Board of Directors.

The Board regulates the largest population of veterinarians and registered veterinary technicians in the nation. Its mission is to protect consumers and animals by regulating licensees, promoting professional standards, and diligently enforcing the Veterinary Medicine Practice Act (Act). Public protection is the Board's highest priority in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public is paramount.

Dr. Nunez was appointed to the Board in 2013 and has served in various capacities, including Board President from January 2015 through December 2016. Dr. Nunez has been a California licensed veterinarian since 1993 and has spent over two decades caring for animals as a small animal practice owner, regional medical director, and now the Medical Director for the VCA Miller Robertson Animal Hospital in West Hollywood, California.

Over the past six years, Dr. Nunez has facilitated thoughtful discussion, debate, and collaboration on key issues facing consumers, animals, and veterinarians world-wide. Topics such as telemedicine, animal rehabilitation, and animal cannabis treatment are among the many veterinary issues facing the the nation, and Dr. Nunez has experience tackling all of them.

In addition, Dr. Nunez has extensive experience in strategic planning, prioritizing objectives, ensuring adequate resources, developing budgets to ensure the financial viability of an association, supporting and developing executive leaders, outreaching and sharing best practices. With the Board processing over 4,000 applications annually, regulating roughly 33,000 licensees, registrants, and permit holders, and investigating over 1,000 complaints each year, the California Board is constantly striving to implement best practices that ensure the most streamlined and efficient services to consumers, licensees and stakeholders.

By serving as a Director on AAVSB's Board of Directors, Dr. Nunez would bring his wealth of knowledge and experience to the Board, as well as critical input on multi-jurisdiction issues, trends, and threats to enforcement. His participation would also allow the Board and AAVSB to maximize its limited resources by collaborating with other jurisdictions regarding best practices in the regulatory arena – ultimately improving consumer protection world-wide.

For these reasons, our Board nominates Dr. Mark Nunez, DVM to the AAVSB Board of Directors.

If you have any questions, please feel free to contact the Board's Executive Officer, Jessica Siefertman, at 916-515-5222 or Jessica.Siefertman@dca.ca.gov.

Sincerely,

Dr. Jaymie Noland, DVM, President
Veterinary Medical Board

Dr. Cheryl Waterhouse, DVM, Vice President
Veterinary Medical Board

MARK OLSON, DVM



GENERAL INFORMATION

Education: Kansas State University
Doctor of Veterinary Medicine
Bachelor of Science

Employment: Owner, Olson Consulting

Licenses: Kansas
Nebraska

QUESTION FROM THE NOMINATING COMMITTEE

In what ways will your knowledge and experience with the AAVSB and other organizations, as well as your abilities and attributes, be an asset to the Nominating Committee?

The Nominating Committee is responsible for reviewing the qualifications of the nominees, verifying sponsors and references, and submitting a ballot to the Member Boards in a timely fashion prior to the Annual AAVSB meeting. The ballot contains the nominees who are eligible and whose information is verified as accurate. I have had the opportunity to serve these last twelve years for the AAVSB, including numerous AAVSB volunteer committees and six years on the AAVSB Board of Directors, serving in all the officer positions. I have also served eight years on the Kansas Board of Veterinary Examiners. All of these experiences have prepared me with a greater understanding of the requirements and time commitments for each of the elected positions within the AAVSB. My knowledge and understanding with the AAVSB and other organizations will bring leadership and experience to the mission of the Nominating Committee which will hopefully encourage more volunteers to step up be nominated. Life is filled with many privileged opportunities. I would be honored to serve the AAVSB on the Nominating Committee.

NOMINATING COMMITTEE NOMINEE

KANSAS BOARD OF VETERINARY EXAMINERS

Dates Appointed to Board:

- 2006 – 2014

Board Service:

- 2013 – 2014: Vice President
- 2011 – 2013: President

AAVSB SERVICE

- Current: Immediate Past President
- Current: Program & Services Think Tank Chair
- 2017 – 2018: President
- 2016 – 2017: President-Elect
- 2015 – 2016: Treasurer & Finance Committee Chair
- 2013 – 2015: Director
- 2008 – 2013: VTNE Committee Member

OTHER SERVICE AND AWARDS

See Attached

AAVSB 2019-Candidate for Nominating Committee

Biography of Mark R. Olson, DVM

Dr. Mark R. Olson grew up on a farm and ranch in rural northwest Kansas halfway between Denver, Colorado and Manhattan, Kansas near Herndon, Kansas. He graduated from Decatur Community High School in Oberlin, Kansas, in 1976, and attended Kansas State University where he received a Bachelor of Science Degree in Agriculture in 1980 and a Doctor of Veterinary Medicine degree in 1982. Dr. Olson received his certification from the Beef Cattle Production Management Series, with the class of 1998-99, at the Great Plains Veterinary Educational Center in Clay Center, Nebraska. He worked in a 5-man mixed animal practice in St. Joseph, Missouri, from June 1982, until October 1986. At that time an opportunity came up for his family to move back home. He and his wife, Barbara, opened Countryside Veterinary Clinic of Oberlin, Kansas, a mixed animal private practice. In a span of 29 years, the practice grew from one to six veterinarians. The practice purchased neighboring veterinary practices in Norton and Hoxie, Kansas. He and his partner sold the Norton location in 2005 to two veterinarians working for them. In 2015, Dr. Olson presented a succession plan to his partner to spin off Countryside Veterinary Clinic from its two remaining locations in Oberlin and Hoxie, into two separate veterinary businesses which they both agreed upon. After selling the Oberlin location to his partner in 2015, he brought in a new partner and formed Hoxie Veterinary Service, an 80% large animal and 20% small animal private veterinary practice, with the major emphasis on beef cattle services, nutrition, and herd health, primarily cow calf, backgrounding cattle, stocker cattle and large commercial feedlot work. In March of 2019, Dr. Olson sold his interest in his third private mixed animal practice to his partner. Dr. Olson has always enjoyed mentoring and helping young veterinarians to be successful in practice and cares greatly about having these practices continue to be successful. He recently formed a new business, Olson Consulting, providing experienced veterinary consultation.

Dr. Olson was appointed to the Kansas Board of Veterinary Examiners in 2006. He has served as chair of a five member task force, approved in a bill by the Kansas legislature and signed by the Governor, overseeing the two year trial merger of the Kansas Board of Veterinary Examiners within the Kansas Department of Agriculture. This task force chair reported to the legislative committees during the legislative session in 2015 and 2016 on the outcome of this trial merger based on statistics and facts. The Kansas Legislature listened closely to all the information presented on the trial merger and decided to let the Kansas Board of Veterinary Examiners be a non-merged agency, and not be merged with the Kansas Department of Agriculture. Other members on the Task Force included the Kansas Secretary of Agriculture, the Executive Director of the Kansas Veterinary Medical Association, the State Veterinarian overseeing the Department of Animal Health and the Executive Director of the AAVSB. He has been very

active in the state with public protection while serving as President and Vice President on the Kansas Board of Veterinary Examiners three of the eight years.

Having a servant heart, a willingness to make a positive difference, and true passion for public protection are some of the reasons Dr. Olson serves on the AAVSB Board of Directors. This organization is rock solid about strategic thinking and forward vision and is surrounded with a strong, well trained staff in Kansas City that is always looking to improve and enhance all the member board services. He is presently serving as immediate past president of the AAVSB. He has attended every AAVSB Annual Conference since 2007 and has served seven years on the VTNE committee. He has served on the finance committee and the leadership development task force committee and presently is the Board liaison and chair of the new Member Services Think Tank Committee.

He is an active member of the Kansas Veterinary Medical Association, and has served as northwest district trustee for 4 years prior to going onto the Board of Veterinary Examiners. He has spent much time over the last several years working with legislators to help get statutes passed and approved into law involving the Kansas Veterinary Practice Act. In 2014, Dr. Olson was awarded the Kansas Veterinarian of the Year, at the June Conference in Manhattan, Kansas by the KVMA.

Dr. Olson is active in Rotary International, and has served in all the officer capacities, including president. He is a Paul Harris Fellow in Rotary International. He was instrumental in starting the Decatur Community Educational Foundation in the school system where he graduated from high school. He served as President of that Foundation for 4 years. He helped in the establishing and writing of constitution and bylaws in the starting of Christ Community Church in Hoxie, Kansas in 2011, and has served on the board of directors for a local bank board for the past thirty years.

He and his wife, Barbara, have been married for 37 years, and they have three grown children, Sarah, Kurt and Mary, one daughter-in-law, Rachelle, two sons-in-law, Brandon and Spencer, and have been blessed with twin granddaughters and a third grandchild on the way later this year. Barbara has been a very important part of the success of the three practices and is very influential and respected for her leadership in the home and community. Their faith, family, health and God given talents allow them to serve in whatever capacity they are called, and with that they are willing to work to make a positive difference in others they come in contact with. Dr. Olson feels privileged to serve on the Board of Directors for AAVSB and looks forward to the opportunity to serve on the organization's nominating committee if given the opportunity by the delegates.

PO Box 379
714 Plum St.
Wamego, KS 66547-0379



Phone: (785) 456-8781
Fax: (785) 456-8782
Website: <https://kbve.kansas.gov>

Laura Kelly, Governor

May 14, 2019

Nominating Committee
American Association of Veterinary State Boards
380 W. 22nd Street, Suite 101
Kansas City, MO 64108

Re: Nomination of Dr. Mark Olson to Nominating Committee

AAVSB Member Boards and Delegates:

The Kansas Board of Veterinary Examiners would like to nominate Dr. Mark Olson to a position on the nominating committee for the AAVSB.

Dr. Olson has demonstrated a dedication to Veterinary Medicine throughout his career. He has served as a member and officer of the Kansas Board of Veterinary Examiners, the Kansas Veterinary Medical Association and the AAVSB. Throughout his career, Dr. Olson has provided veterinary care to the highest standards of the profession and has exhibited a dedication to public service. Dr. Olson was recognized for his years of dedication to veterinary medicine by being named the Kansas Veterinarian of the Year in 2014.

Dr. Olson's biography fully supports his election to this position. Dr. Olson has served in multiple positions within the AAVSB and his experience as a member of the AAVSB leadership is invaluable. He is currently serving as past-president of AAVSB, his familiarity with operations of the organization make him an excellent candidate for the nominating committee.

The KBVE, through long experience with Dr. Olson, has complete confidence that Dr. Olson will continue to serve the veterinary regulatory community as a member of the nominating committee of the AAVSB.

Please let us know if we can provide any further information or assistance.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Dodson".

Sheila Dodson, DVM

President Kansas Board of Veterinary Examiners

C. BRUCE LOUDERBACK, DVM



GENERAL INFORMATION

Education: University of Illinois
Doctor of Veterinary Medicine
Colorado State University
Bachelor of Science

Employment: Owner, Mission Viejo Veterinary Hospital

Licenses: Colorado

QUESTION FROM THE NOMINATING COMMITTEE

Many professionals are affiliated with multiple boards or allied professional groups. Describe how you integrate the AAVSB's mission statement and interests when making decisions as a member of the ICVA Board of Directors.

I am proud of my achievements on behalf of the AAVSB, both as a member of the AAVSB Board of Directors for eight years and as a representative of AAVSB on the ICVA Board for the past six years. During my six years on the ICVA, I believe I have kept the mission and the interests of AAVSB at the forefront while serving ICVA. As a member of the ICVA Board, I have continued my commitment to and support for AAVSB. I supported the new governance of ICVA that kept AAVSB memberships on the ICVA board the same, a primary and continuing concern of AAVSB. I have supported increased communication with AAVSB by seeing that all ICVA meetings are reported back to AAVSB with the help of other AAVSB representatives on the board. We have worked to decrease executive sessions to increase transparency, we have increased AAVSB participation and communications, and have strengthened the relationship between both organizations, without weakening either. I am an active full-time small animal practitioner and I still run the day-to-day operations of the veterinary hospital I have owned since 1976. I believe that this representation is critical, giving me regular interactions with the public and animals that ICVA and the AAVSB serve. In addition, it allows me to offer a practitioner's and manager's perspective on the regulatory processes of ICVA and AAVSB.

AAVSB NOMINEE REPRESENTATIVE TO THE ICVA

COLORADO STATE BOARD OF VETERINARY MEDICINE

Dates Appointed to Board:

- 1999 – 2007

Board Service:

- 2006 – 2007: President

AAVSB SERVICE

- 2013 – Present: AAVSB Representative to ICVA
- 2009 – 2010: President
- 2008 – 2009: President-Elect
- 2007 – 2008: Secretary-Treasurer
- 2003 – 2007: Director

OTHER SERVICE AND AWARDS

- Secretary/Treasurer, ICVA Board of Directors, 2017-2019

See Attached

Clifford Bruce Louderback, DVM
18447 E. Glasgow
Foxfield, CO 80016
303-680-8544

EDUCATION

Bachelor of Science, Colorado State University
Doctor of Veterinary Medicine, University of Illinois

PROFESSIONAL

Practitioner / Owner, Mission Viejo Veterinary Hospital since 1976 to current, Aurora, Colorado.

Member: AVMA, CVMA, DAVMS

Past Treasurer, DAVMS

Animal Shelter Liaison

Spay / Neuter Assistance Program

Member of Colorado State Board of Veterinary Medicine 1999-2007

President of Colorado State Board of Veterinary Medicine 2006-2007

Director of American Association of Veterinary State Boards 2003-2007

Secretary / Treasurer American Association of Veterinary State Boards 2008

Colorado Veterinarian of the year 2009

President American Association of Veterinary State Boards 2009

American Association of Veterinary State Boards Finance Committee 2011

American Association of Veterinary State Boards Program for the

Assessment of Veterinary Education Equivalence Committee

ICVA Representative 2013-2016

ICVA Finance Committee 2014-2016

ICVA Finance Committee Chairman 2016 to present

POLITICAL

Former Precinct Committee Person

Former Delegate county, State, 18th Judicial and 4th Congressional district

Past Mayor Town of Foxfield, CO

Past Trustee, Town of Foxfield, CO

COMMUNITY INVOLVEMENT

Interview Board member, all U.S. Service Academies, Senator, Wayne Allard

Colorado 2000 – Group Leader in Science at Cherry Creek Schools

Den Leader – Pack 127 Creekside

University of Denver High School, PTO



April 24, 2019

Daphne Tabbytite, Deputy Executive Director
AAVSB
380 W 22nd Street, Suite 101
Kansas City, MO 64108

Delivery via email: dtabbytite@aavsb.org

Dear Members of the Nominating Committee:

In response to the unanimous support of the members of the Colorado Board of Veterinary Medicine (“Board”), it is with great pleasure that I submit C. Bruce Louderback, DVM, for consideration as a suitable candidate for nomination as AAVSB Representative to the ICVA. Currently, Dr. Louderback is serving the third year of a second three-year term and is eligible for nomination to a third term as AAVSB Representative to the ICVA.

Dr. Louderback previously served as a member of the Board for two consecutive terms, from 1999-2007. During that time, Dr. Louderback was elected as Secretary, Vice President, and President of the Board. He served as President to the Board his final year and his contributions to the Board were invaluable, not only as a leader, but as a veterinary practitioner. Dr. Louderback was also recognized by his peers in the local veterinary community for skills as a practitioner by being awarded Colorado Veterinarian of the Year in 2009.

Further, Dr. Louderback has served in the following AAVSB leadership positions: Director 2003-2007, Secretary/Treasurer 2008, and President 2009. He has also served in the following AAVSB committees, Finance 2011 and PAVE 2013. He has served as ICVA Representative since 2013, on the ICVA Finance Committee from 2014 and as the Committee Chairman from 2016 to present. He has attended numerous ICVA meetings as a member of AAVSB and has also worked with the ICVA for NAVLE reviews. He is quite familiar with the ICVA and its workings and as a result would continue to make an excellent representative.

There is no doubt in our minds that Dr. Louderback possesses a tremendous amount of regulatory experience, insight, and leadership that he can draw from in fulfilling the duties required of a licensed veterinarian serving a final three-year term as AAVSB Representative to the ICVA. It is our hope you will agree as you give serious consideration to his nomination and election during your deliberations on this matter.

Sincerely,

A handwritten signature in black ink that reads 'Karen Phelan'.

Karen Phelan
Program Director



**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: M. Mace		2) Date When Request Submitted: 7/12/19 Items will be considered late if submitted after 12:00 p.m. on the deadline date.	
3) Name of Board, Committee, Council, Sections: Veterinary Examining Board			
4) Meeting Date: July 24, 2019	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
<p style="text-align: center;">Dr. Johnson served as a liaison in the following capacities:</p> <ol style="list-style-type: none"> 1. Continuing Education - Primary 2. Screening Panel - Member 3. Credentialing Committee – Member <p style="margin-left: 40px;">Does the Board wish to nominate replacements at this meeting or wait to October when Lyn Schuh – CVT is on board, and maybe our final public member?</p>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

2019 ELECTION RESULTS	
Board Chair	Robert Forbes
Vice Chair	Kevin Kreier
Secretary	Diane Dommer Martin

2019 LIAISON APPOINTMENTS	
Education and Exams Liaison	Lisa Weisensel Nesson <i>Alternate:</i> Diane Dommer Martin
Continuing Education Liaison	Philip Johnson <i>Alternate:</i> Lisa Weisensel Nesson
Legislative Liaison	Bruce Berth <i>Alternate:</i> Kevin Kreier
Administrative Rules Liaison	Diane Dommer Martin <i>Alternate:</i> Kevin Kreier
Monitoring	Lisa Weisensel Nesson <i>Alternate:</i> Kevin Kreier
Screening Panel – Change effective April 1, 2019.	Philip Johnson, Lisa Weisensel Nesson, Kevin Kreier, and Diane Dommer Martin
Credentialing Panel	Robert Forbes, Diane Dommer Martin, and Philip Johnson