



## VETERINARY EXAMINING BOARD

### MEETING MINUTES

Wednesday, January 20, 2021

**MEMBERS PRESENT:** Amanda Reese; Diane Dommer Martin, DVM; Robert Forbes, DVM; Alan Holter, DVM; Hunter Lang, DVM; Lyn Schuh; Arden Sherpe; Lisa Weisensel Nesson, DVM.

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Cheryl Daniels and Liz Kennebeck, DATCP Attorneys; Robert Van Lanen, Regulatory Specialist; Angela Fisher, Program and Policy Analyst; Dustin Boyd, Compliance Supervisor; Brittany Medina; Introductions and Discussion.

Robert Forbes, Chair, called the meeting to order at 9:03AM. A quorum of eight (8) members was confirmed.

### AGENDA

#### I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

#### II. Introductions

Alan Holter introduced himself as the new veterinarian member on the Board, the rest of the Board members introduced themselves, and DATCP staff introduced themselves.

#### III. Approval of the Agenda

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, to approve the agenda. Motion carried unanimously.

#### IV. Approval of Board Meeting Minutes

##### A. October 21, 2020 Full Board Meeting

**MOTION:** Amanda Reese moved, seconded by Hunter Lang, to approve the minutes from the October 21, 2020 meeting. Motion carried unanimously.

##### B. November 19, 2020 Credentialing Meeting

**MOTION:** Arden Sherpe moved, seconded by Diane Dommer Martin, to approve the minutes from the November 19, 2020 Credentialing Committee meeting. Motion carried unanimously.

##### A. December 8, 2020 Admin Rules Meeting

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to approve the minutes from the December 8, 2020 Admin Rules meeting. Motion carried unanimously.

**V. Public Comments**

*Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.*

Jo-Ell Carson, representing the Wisconsin Veterinary Medical Association (WVMA): Carson introduced herself to the Board as the new Executive Director of the WVMA.

Tina Bothum, representing herself: Bothum spoke on a complaint she submitted to the Board that the Board will be discussing in closed session. Bothum asks that the Board take disciplinary action.

**VI. Licensing/Exam Inquiries**

A. WVDL Pathologists – Exam and/or Veterinary licensing requirement –

Dr. Keith Poulsen presented a request to the Board. Poulsen explained that pathologists are hard to find and that it is hard to compete with private industry. Poulsen asked the Board whether pathologists with adjunct professorship could practice under academic licensure, with limitations.

Cheryl Daniels and Board members discussed statute and administrative code provisions related to faculty licensure. Wis. Stat. ch. 89 refers to employees of the school. The examples Poulsen gave are ones where those veterinarians should be able to apply for faculty licensure, to practice within the scope of their employment by the school. The faculty licensure process includes the exam on state laws so each applicant would be required to take that exam. The Wisconsin Veterinary Diagnostic Laboratory (WVDL) reports to the School of Veterinary Medicine (SVM).

**VII. American Association of Veterinary State Boards (AAVSB) Matters**

A. 2021 Board Basics and Beyond: April 23-24

This training is especially useful for new board members. It will be held virtually this year.

B. 2021 AAVSB Annual Meeting: September 30-October 2, Denver Colorado

The Board can usually send two board members and the executive director. This will be discussed more at future Board meetings.

**VIII. Administrative Items**

A. Election of Officers, Appointment of Liaisons, & Appointment of Committees

2021 Election Results		
Office	Description of Role	Member Name
Board Chair	Highest ranking officer.	Hunter Lang

	Manages meetings. Delegated authority to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings.	
Vice Chair	Serves as backup for the Board Chair.	Diane Dommer Martin
Secretary	Serves as secondary backup for the Board Chair.	Amanda Reese

**NOMINATION:** Diane Dommer Martin nominated Hunter Lang for the Office of Board Chair.

Melissa Mace called for nominations three (3) times.

**MOTION:** Diane Dommer Martin moved, seconded by Robert Forbes, to close nominations for Board Chair. Motion carried unanimously.

Hunter Lang was elected as Board Chair by unanimous consent.

**NOMINATION:** Hunter Lang nominated Diane Dommer Martin for the Office of Vice Chair.

Robert Forbes called for nominations three (3) times.

**MOTION:** Amanda Reese moved, seconded by Arden Sherpe, to close nominations for Vice Chair. Motion carried unanimously.

Diane Dommer Martin was elected as Vice Chair by unanimous consent.

**NOMINATION:** Diane Dommer Martin nominated Amanda Reese for the Office of Secretary.

Robert Forbes called for nominations three (3) times.

**MOTION:** Alan Holter moved, seconded by Diane Dommer Martin, to close nominations for Secretary. Motion carried unanimously.

Amanda Reese was elected as Secretary by unanimous consent.

2021 Liaison Appointments		
Liaison	Description of Role	Member Name
		Primary: Hunter Lang

Continuing Education and Exams Liaison	Consultation on CE questions (type of CE, acceptable as CE, etc.) Review and consult on questions regarding adequacy of Exams and Exam questions as appropriate.	Alternate: Lyn Schuh
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**MOTION:** Arden Sherpe moved, seconded by Diane Dommer Martin, to affirm the Chair’s appointment of liaisons for 2021. Motion carried unanimously.

2021 Committee Appointments		
Committee	Description of Role	Member Name
Screening Committee	Delegated authority to open cases for investigation or closes cases inappropriate for further action. Delegated authority to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Committee may choose to approve or reject a particular practice, or bring the matter to the full Board. Chair manages Committee meetings.	Chair: Diane Dommer Martin
		Member: Alan Holter
		Member: Lyn Schuh
		Member: Arden Sherpe
		Member: Lisa Weisensel Nesson
Credentialing Committee	Delegated authority to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Delegated authority to employ a “passive review” process for background checks, whereby if no Committee member requests a meeting on the materials within five business days after receiving them, the application would be considered cleared to proceed through the process. Chair manages Committee meetings.	Chair: Hunter Lang
		Member: Lyn Schuh
		Member: Lisa Weisensel Nesson
Administrative Rules Committee	Meet in between quarterly meetings to discuss administrative rules and guidance documents. The Committee’s role is to expedite the process of drafting documents. Final drafts will go to the full Board for approval.	Chair: Robert Forbes
		Member: Amanda Reese
		Member: Diane Dommer Martin

	Chair manages committee meetings and is the primary contact for simpler administrative rule questions.	
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**MOTION:** Amanda Reese moved, seconded by Lisa Weisensel Nesson, to affirm the Chair’s appointment of the Screening Committee for 2021. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Amanda Reese, to affirm the Chair’s appointment of the Credentialing Committee for 2021. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Alan Holter, to affirm the Chair’s appointment of the Administrative Rules Committee for 2021. Motion carried unanimously.

B. Delegation of Authority

**MOTION:** Robert Forbes moved, seconded by Hunter Lang, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Robert Forbes, that in order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, that the Board delegates authority to the Screening Panel to open cases for investigation or close cases inappropriate for further action. Motion carried unanimously.

**MOTION:** Robert Forbes moved, seconded by Lisa Weisensel Nesson, that the Board delegates authority to the Screening Panel to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Screening Committee may choose to approve or reject a particular practice, or bring the matter to the full Board. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Robert Forbes, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

**MOTION:** Amanda Reese moved, seconded by Robert Forbes, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for background checks, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

C. VPAP Update and Selection of Webinar(s)

Melissa Mace presented summary of Veterinary Professional Assistance Program (VPAP) use in November and December.

The Board recommended the following topics for the selection of webinars: mental health awareness, suicide awareness, opioid misuse prevention, and optimism. Melissa Mace will review webinar options and will present options to the Board.

D. Strategic Plan – Setting Goals

Board members will submit preferences for top three goals to Melissa Mace. The Board will ratify the goals at the April Board meeting.

E. Items of Interest

1. Administration of COVID 19 Vaccine to humans, VEB credential holder assistance  
Melissa Mace and Cheryl Daniels have received questions from the DHS, and School of Veterinary Medicine and WEM about whether veterinarians could administer COVID-19 vaccinations to humans. There is a statute (257) that may allow veterinarians to register to administer vaccines in certain emergencies. Additional information is forthcoming. The Board also cannot speak on behalf of the Medical Examining Board.

Melissa Mace has requested information on prioritization of veterinarians for vaccine, no response.

2. Use of Acupuncture for the treatment of Animals

The Board received a position statement from an acupuncture group.

3. Requiring specific types of CE

The Board received a position statement asking for a one hour of Continuing Education (CE) to be required to be related to diversity, equity, and inclusion. This would require a scope statement and a rule change. Board members expressed support of diversity, equity, and inclusion training and also expressed concerns about requiring specific CE topics.

## IX. Administrative Code Items

A. VE 1-11 Telehealth Committee Members

The VEB Administrative Rules Committee met to review applications for the Telehealth Advisory Committee and selected 13 applicants to recommend. Recommendations from the VEB Administrative Rules Committee:

1. Stacy M Adams Sherman (Vet, large and small animal, WVMA representative)
2. Randall Lee Bond (Vet, large animal, recommended by Sexing Technologies)

3. Bob Nagel (Vet, large animal, recommended by Dairy Business Association)
4. Wilfred Schuler (Vet, large animal)
5. Scott Spaulding (Vet, equine and small animal)
6. Susan B Krebsbach (Vet, small animal)
7. Melanie Goble (Vet, small animal)
8. Shawn Hook (Vet, small animal)
9. Karen Hershberger-Braker (Vet, small animal)
10. Rebecca A Krull (Vet, small animal)
11. Chanda Holschbach (CVT)
12. Erika Froeming (CVT)
13. Teri Kleist (CVT)

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to approve the members of the Telehealth Advisory Committee as listed above. Motion carried unanimously.

The next steps are: Department staff will notify applicants and will submit a notice to the Joint Committee for Review of Administrative Rules (JCRAR), organize a meeting of the Administrative Rules Committee, and organize a meeting of the Telehealth Advisory Committee.

**X. Legislative Update**

No updates for this meeting.

**XI. Future Meeting Dates and Times**

- A. Next Full Board April 21, 2021

**XII. CONVENE TO CLOSED SESSION**

**MOTION:** Amanda Reese moved, seconded by Alan Holter, to convene to closed session to discuss the Wis. Admin. Code Ch. VE 11 update on the request for proposals where bargaining reasons require a closed session (§ 19.85 (1) (e), Stats.); to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Robert Forbes read the language of the motion. The vote of each member by was ascertained by voice vote. Roll Call Vote: Amanda Reese – yes; Diane Dommer Martin – yes; Robert Forbes – yes; Hunter Lang – yes; Alan Holter – yes; Lyn Schuh – yes; Arden Sherpe – yes; Lisa Weisensel Nesson – yes; Motion carried unanimously.

**XIII. Deliberation on Licenses and Certificates**

**XIV. Deliberation on Proposed Stipulations, Final Decisions and Orders**

- A. 15 VET 001 JP
- B. 18 VET 027 and 19 VET 036 EP
- C. 19 VET 029 AD
- D. 19 VET 035 KM

- E. 19 VET 045 AD
- F. 19 VET 051 JT
- G. 19 VET 074 KD
- H. 19 VET 079 ZR
- I. 19 VET 084 AT
- J. 20 VET 016 AE

**XV. Review of Veterinary Examining Board Pending Cases Status Report**

**XVI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to reconvene to open session. Motion carried unanimously. The Board reconvened at 12:35PM.

**XVII. Open Session Items Noticed Above not Completed in the Initial Open Session**

**XVIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**MOTION:** Hunter Lang moved, seconded by Lisa Weisensel Nesson, to grant full licensure for cases 18 VET 027, 19 VET 035, 19 VET 036, and 19 VET 074. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, to accept the findings, stipulations, and final decision orders for the following cases: 18 VET 037, 19 VET 026, 19 VET 038, 19 VET 084, 20 VET 003, 20 VET 016, and 20 VET 100. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to issue an administrative warning for cases 19 VET 045 and 19 VET 051. Motion carried unanimously.

**MOTION:** Lisa Weisensel Nesson moved, seconded by Hunter Lang, to close 19 VET 079. Motion carried unanimously.

**XIX. Ratification of Licenses and Certificates**

**MOTION:** Hunter Lang moved, seconded by Alan Holter, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

**XX. ADJOURNMENT**

**MOTION:** Amanda Reese moved, seconded by Lisa Weisensel Nesson, to adjourn. Motion carried unanimously.

The meeting adjourned at 12:41PM.