



VETERINARY EXAMINING BOARD

MEETING MINUTES

Wednesday, January 25, 2023

MEMBERS PRESENT: Hunter Lang, DVM; Alan Holter, DVM; Lyn Schuh; Karl Solverson, DVM; Lisa Weisensel Nesson, DVM; Leslie Estelle, DVM.

STAFF PRESENT, Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Aaron O'Neil, Attorney; Axel Candelaria Rivera, Disciplinary Counsel; Erin Carter and Liz Kennebeck, Investigators; Keri Spaeth, Compliance Specialist; Dustin Boyd, Compliance Supervisor; Angela Fisher, Program and Policy Analyst; Karen Torvell, Program Assistant Supervisor.

Hunter Lang, Chair, called the meeting to order at 9:00AM. A quorum of six (6) members was confirmed.

AGENDA

I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Approval of the Agenda (action item)

MOTION: Lyn Schuh moved, seconded by Leslie Estelle, to approve the agenda. Motion carried unanimously.

III. Approval of Board Meeting Minutes

A. October 19, 2022 Full Board Meeting (**action item**)

MOTION: Lisa Weisensel Nesson moved, seconded by Alan Holter, to approve the October 19, 2022 Board minutes. Motion carried unanimously.

B. January 3, 2023 Ad Hoc Board Meeting (**action Item**)

MOTION: Leslie Estelle moved, seconded by Lyn Schuh, to approve the January 3, 2023 Board minutes. Motion carried unanimously.

IV. Introductions, Announcements and Recognition (informational)

A. Axel F. Candelaria Rivera is the new VEB disciplinary legal counsel.

V. Public Comments

Danny Thornborrow, DVM, introduced himself and answered questions from Board members related to agenda item VII. A. Thornborrow indicated that he is open to doing continuing education and a subject matter competency exam.

VI. Administrative Items

A. Board member terms (informational)

Melissa Mace gave an update reminding the Board members about term limits. Lisa Weisensel Nesson's second term expires in July, 2023, but she can choose to continue to serve until a new appointment is made. If any Board member does not want to serve a second term, they should communicate with Melissa Mace.

B. Election of Officers (Current office holders) (action item)

The elections are taking place now in January, but the changes will take place in July, 2023.

1. Chair (current: Hunter Lang)

Melissa Mace called for nominations three times.

NOMINATION: Alan Holter nominated Hunter Lang for the Office of Chair. Hunter Lang was elected as Chair by unanimous vote.

2. Vice Chair (current: Alan Holter)

Melissa Mace called for nominations three times.

NOMINATION: Hunter Lang nominated Alan Holter for the Office of Vice Chair. Alan Holter was elected as Vice Chair by unanimous vote.

3. Secretary (current: Amanda Reese)

Melissa Mace called for nominations three times.

NOMINATION: Hunter Lang nominated Amanda Reese for the Office of Secretary. Amanda Reese was elected as Secretary by unanimous vote.

C. Appointments of Liaisons, Alternates, and Delegates (**action item**)

The appointments are taking place now in January, but the changes will take place in July, 2023.

1. Continuing Education and Exams Liaison (current: Primary: Hunter Lang, Alternate: Lyn Schuh)

Hunter Lang appointed Hunter Lang as the primary Continuing Education and Exams Liaison and Lyn Shuh as the secondary Continuing Education and Exams Liaison.

MOTION: Alan Holter moved, seconded by Karl Solverson, to affirm the Chair's appointment of liaisons. Motion carried unanimously.

2. Screening Committee (current: Alan Holter, Lyn Schuh, Leslie Estelle, Lisa Weisensel Nesson, Arden Sherpe)

Hunter Lang appointed Alan Holter, Lyn Schuh, Leslie Estelle, Amanda Reese, and Karl Solverson to the Screening Committee.

MOTION: Alan Holter moved, seconded by Karl Solverson, to affirm the Chair's appointment of the Screening Committee. Motion carried unanimously.

3. Credentialing Committee (current: Hunter Lang, Lisa Weisensel Nesson, Lyn Schuh)
Hunter Lang appointed Karl Solverson, Hunter Lang, and Lyn Schuh to the Credentialing Committee.

MOTION: Alan Holter moved, seconded by Leslie Estelle, to affirm the Chair's appointment of the Credentialing Committee. Motion carried unanimously.

4. Administrative Rules Committee (current: Leslie Estelle, Lisa Weisensel Nesson, Amanda Reese)
Hunter Lang appointed Leslie Estelle, Arden Sherpe, and Hunter Lang.

MOTION: Alan Holter moved, seconded by Leslie Estelle, to affirm the Chair's appointment of the Administrative Rules Committee. Motion carried unanimously.

D. Delegated Authority Motions (**action item**)

1. Urgent Matters

MOTION: Leslie Estelle moved, seconded by Lisa Weisensel Nesson, that in order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

2. Screening Committee

MOTION: Alan Holter moved, seconded by Karl Solverson, that the Board delegates authority to the Screening Committee to open cases for investigation or close cases inappropriate for further action. Motion carried unanimously.

MOTION: Leslie Estelle moved, seconded by Karl Solverson, that the Board delegates authority to the Screening Panel to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Screening Committee may choose to approve or reject a particular practice, or bring the matter to the full Board. Motion carried unanimously.

3. Credentialing Committee

MOTION: Alan Holter moved, seconded by Leslie Estelle, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

MOTION: Alan Holter moved, seconded by Leslie Estelle, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for issues related to credentialing matters, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process, except for credentialing matters involving applicants that are:

- Currently under investigation or has been disciplined by the licensing authority in the other state, territory or country,
- A party in pending litigation in which it is alleged that the applicant is liable for damages for acts committed in the course of practice or,
- Where the applicant has been found liable for damages for acts committed in the course of practice which evidenced a lack of ability or fitness to practice.

Motion carried unanimously.

4. Document Signatures

MOTION: Leslie Estelle moved, seconded by Karl Solverson, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

5. Roles and Authorities Delegated to the Case Advisor and Department Monitor

MOTION: Leslie Estelle moved, seconded by Alan Holter, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

E. VPAP Status (informational)

LifeWorks is the new Veterinary Professional Assistance Program (VPAP) provider beginning February 1, 2023.

VII. Licensing/Exam Inquiries

A. Renewal of a Credential 5 or More Years After Expiration (Action Item)

Dr. Danny Thornborrow, DVM, retired in 2012 and is applying for a veterinary license renewal.

MOTION: Alan Holter moved, seconded by Lisa Weisensel Nesson, to require Dr. Thornborrow to complete 30 hours of continuing education to include; at least 25 hours of the 30 hours of continuing education shall be related to scientific topics pertinent to veterinary medicine; all 30 hours shall be documented; a minimum of 25 of those hours of continuing education shall be documented by an approved program provider; 12 hours of the 30 hours of continuing education shall be in person or live online. All continuing education taken to satisfy this requirement must be taken after January 25, 2023. Take and pass the ICVA species specific companion animal exam. All conditions must be satisfied prior to renewal and renewal must take place prior to December 1, 2023. No continuing education taken for this renewal may count towards the 2024 renewal. Motion carried unanimously.

MOTION: Karl Solverson moved, seconded by Lisa Weisensel Nesson, to have the credentialing committee create a guidance to follow for the renewal of credential holders that apply to renew their credentials after a lapse five years or more. Motion carried unanimously.

VIII. American Association of Veterinary State Boards (AAVSB) Matters (informational)

- A. Board Basics & Beyond Training, Kansas City MO April 14-15
Board members who would like to attend the training should communicate with Melissa Mace.
- B. AAVSB Annual Meeting & Conference, Kansas City MO Sept. 28-30
Board members who would like to attend the meeting should communicate with Melissa Mace.

IX. Administrative Code Updates

- A. Administrative Rule Committee referral for Rule/Statute review (**action**)

MOTION: Alan Holter moved, seconded by Lisa Weisensel Nesson, to convene the Administrative Rules Committee to discuss aspects of rules to be considered for possible inclusion in a rule scope related to the promulgation of rule changes in VE 1-3. Additionally, the Administrative Rules Committee may discuss potential statutory changes that would enhance the practice of veterinary medicine in Wisconsin. Motion carried unanimously.

- B. AVMA Veterinary Information Forum – Mid level technicians
Hunter Lang summarized AVMA leadership conference discussions regarding the possibility to create a mid-level technician category or modify the roles of veterinary technicians.

X. Legislative and Policy Update

- A. Legislative update (informational)
Angela Fisher gave an update about the beginning of the legislative session and a bill related to the Board.

XI. Strategic Goals

- A. 2022 Goals (informational)
Melissa Mace gave an update about the status of 2022 strategic plan goals.

XII. Future Meeting Dates and Times

- A. Next Board Meeting – April ##, 2023 (9a.m.)
The Boardroom is not available on April 19, 2023. The Board will keep the April 19, 2023, meeting date and will hold a fully virtual meeting.

XIII. CONVENE TO CLOSED SESSION (ROLL CALL)

MOTION: Leslie Estelle moved, seconded by Lisa Weisensel Nesson, to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Roll Call Vote: Alan Holter – yes; Hunter Lang – yes; Karl Solverson – yes; Leslie Estelle – yes; Lyn Schuh – yes; Lisa Weisensel Nesson – yes;

XIV. Deliberation on Licenses and Certificates (action items)

XV. Deliberation on Compliance Matters (action items)

A. Proposed Administrative Warnings

B. Proposed Stipulations, Final Decisions and Orders

1. 19 VET 080 SK
2. 22 VET 082 ZR
3. 22 VET 074 WN
4. 22 TECH 004 BK
5. 19 VET 055, 19 VET 090, 20 VET 041RG
6. 22 VET 013 HW
7. 22 VET 007JR
8. 22 VET 085 KM
9. 22VET 105 BH
10. 22VET 092 MS
11. 22 VET 035 SS
12. 22VET 055 EB
13. 22 VET 109 BK

C. Orders Granting Full Licensures

D. Suspension Orders

XVI. Review of Veterinary Examining Board Pending Cases Status Report

A. Pending Case Status Report (Informational)

XVII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Lisa Weisensel Nesson moved, seconded by Leslie Estelle, to reconvene to open session. Motion carried unanimously.

XVIII. Open Session Items Noticed Above not Completed in the Initial Open Session

XIX. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

MOTION: Alan Holter moved, seconded by Karl Solverson, to accept stipulations and final decision orders in the cases of: 19 VET 080 SK, 22 VET 082 ZR, 22 VET 074 WN, 22 TECH 004 BK, 19 VET 055, 19 VET 090, 20 VET 041RG, 22 VET 013 HW, 22 VET 007JR, 22 VET 085 KM, 22VET 105 BH, 22VET 092 MS, 22 VET 035 SS, 22VET 055 EB, 22 VET 109 BK. Motion carried unanimously.

XX. Ratification of Licenses and Certificates

MOTION: Lyn Schuh moved, seconded by Leslie Estelle, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

XXI. ADJOURNMENT

MOTION: Lyn Schuh moved, seconded by Lisa Weisensel Nesson, to adjourn. Motion carried unanimously.

The meeting adjourned at 11:10AM.