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| Class III Retail Computing Scale – Example Test Report |
| BUSINESS NAME      | BUSINESS EMAIL      | BUSINESS PHONE: (     )     -      |
| ADDRESS STREET      | CITY      | STATE   | ZIP      |
| SERVICE COMPANY NAME      | SERVICE COMPANY EMAIL      | SERVICE COMPANY PHONE: (     )     -      |

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| SCALE | Make:       | Model:       | Serial:       | NTEP CC#:       |
| Scale Capacity:       | 500 d =       | [ ]  Mechanical/Electronic | [ ]  Acceptance/Maintenance |
| Scale Division Value (d):       | 2000 d =       | [ ]  Marked [ ]  Unmarked | Was the Meter Rejected by a Regulator? [ ]  Yes [ ]  No |
| Number of Scale Divisions:       | 4000 d =       | \*Date Rejected (MM/DD/YYYY):       |
| Multi Interval Division Value(s): |
| Test Load Description | As Found | As Left |
| Increasing-Load Test | Test Load | Error | Test Load | Error | Pass | Fail |
| Mechanical Scales | Electronic Scales |       |       |       |       | [ ]  | [ ]  |
| * 1oz or 0.05lb
* 3oz or 0.15lb
* 7oz or 0.45lb
* 15oz oe 0.95lb
* 1lb
* Test at 1lb intervals to 1/3 capacity. Include tests at 500 d, 2000 d (if less than ⅓ capacity)
 | * 20 d
* 1lb
* Test at 1lb intervals to 5lb\*\*
* Test at 1, 2, or 5lb intervals to ⅓ capacity. Include tests at 500 d, 2000 d (if less than ⅓ capacity)

\*\* For electronic scales with <1000 d continue Increasing-load Test at 1lb intervals to capacity (including ¼, ½, ¾ capacity) |       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
| Test Load Description | As Found | As Left |
| Shift Test | Test Load | Error | Test Load | Error | Pass | Fail |
| ⅓ Scale Capacity |       |       |       |       | [ ]  | [ ]  |
| (use additional rows on third page for mutli-interval scales) |       |       |       |       | [ ]  | [ ]  |
|  |       |       |       |       | [ ]  | [ ]  |
|  |       |       |       |       | [ ]  | [ ]  |
| Range of results must be within absolute value of maintenance tolerance (applies to marked scales only) |       |       |       |       | [ ]  | [ ]  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mechanical Scales | Electronic Scales | As Found | As Left |  |  |
| * Test at ½, ¾, and full capacity. Include tests at 500 d, 2000 d, and 4000 d if more than ⅓ capacity
 | * Test at 5lb intervals to capacity. Include tests at 500 d, 2000 d, and 4000 d if more than ⅓ capacity
 | Test Load | Error | Test Load | Error | Pass | Fail |
|       |       |       |       | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  |
|  |  |       |       |       |       | [ ]  | [ ]  |
|  |  |       |       |       |       | [ ]  | [ ]  |
|  |  |       |       |       |       | [ ]  | [ ]  |
| Decreasing-load Test |  |  |  |  |  |  |
| * Marked scales with ≥1000 scale divisions - at 4000 d, 2000 d, 500 d
 |       |       |       |       | [ ]  | [ ]  |
| * Unmarked scales and marked scales with <1000 scale divisions at ½ maximum test load applied
 |        |       |       |       | [ ]  | [ ]  |
|  |       |       |       |       | [ ]  | [ ]  |
|  |       |       |       |       | [ ]  | [ ]  |
| Zero-load Balance Change |       |       |       |       | [ ]  | [ ]  |
| Audit trail Information: | Device is Sealed? [ ]  Yes [ ]  No | Device is Correct? [ ]  Yes [ ]  No |
| Comments: |
|  |

|  |  |  |
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|       |       |    /    /      |
| TECH NAME | TECH SIGNATURE | DATE (MM/DD/YYYY) |

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